

Date Posted: 11/30/12

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

- Job Title:** Justice of the Peace (JP) Court Liaison
- Employer/Agency:** Harris County Protective Services for Children and Adults TRIAD Prevention Programs
- Job Description:** Under the supervision of the TRIAD Director and the TRIAD Program Manager, the JP Court Liaison assists youth charged with truancy and other Class C misdemeanors in two Justice of the Peace Courts located in the West Houston/Bear Creek area. Works closely with court staff, local community resources and school personnel to provide intervention referrals and short-term crisis counseling to at-risk youth and their families. Attends TRIAD staff meetings and training classes as required. Conducts follow-up sessions with families and assists families with alternative placement (both long and short term). Makes appropriate referrals to community service agencies for families experiencing conflict. Provides telephone counseling. Works independently. Performs other job-related duties as assigned.
- Qualifications:** Bachelor's degree in Social Work, Psychology, Sociology, Criminal Justice or a closely related field is required. A Master's in Social Science is preferred.
- EXPERIENCE: A minimum of one (1) year experience working with youth, adolescents and their families is required. Preference will be given to those applicants who have experience working with Juvenile Probation, Child Protective Services or Mental Health Mental Retardation Authority agencies.
- JOB SKILLS: Must possess a valid Texas Driver's License. Must be able to operate basic computer programs. Must possess good organization, reporting, and documentation skills. Basic knowledge of juvenile laws and criminal procedure as applicable to the Justice of the Peace Courts is necessary. Must be able to communicate effectively with youth, parents and other collaborators. Must have knowledge and understanding of adolescent problems and stages of development. Ability to prepare and maintain reports and to communicate clearly both orally and in written form. Must be able to maintain confidentiality as required by law and to display appropriate courtroom decorum and etiquette. Ability to work independently and knowledge of Harris County community resources also required.
- Salary/Hours:** Bachelor's Degree: \$2,809.73 -- \$3,192.80/Month
Master's Degree: \$3,090.53 -- \$3,511.73/Month
Plus Mileage Reimbursement
Based on 26 Pay Periods

Employer/Agency: Harris County Protective Services for Children and Adults
City, State, Zip: Bear Creek/West Houston Area, Houston, TX

Application Method: APPLY AT: 1310 PRAIRIE – SUITE 240

Opening Date: Immediate

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you