

Date Posted: 11-7-2011

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

<b>Job Title:</b>	Director of Counseling and Programs (Part-Time)
<b>Employer/Agency:</b>	LifeHouse of Houston - LifeHouse of Houston is a Christian residential facility (located in southeast Houston) and outreach program for pregnant teens and young women (ages 12-24) that provides care, counseling, and support in a loving family environment for those who are experiencing the difficulty and uncertainty of an unplanned pregnancy.
<b>Job Description:</b>	<p>The Director of Counseling will be responsible for oversight of all clinical/counseling performed through LifeHouse; provide clinical care; and, in conjunction with the house parents, the review, organization, revisions, and implementation of all programs at LifeHouse (for example: houseparent training, life skills teaching, and educational programs). In our team culture, this position may also provide some support for other staff members. As a member of a larger team, part of this role is to develop an effective and efficient working relationship with all team members. As a member of a small staff, part of this role is to take initiative and solve problems with minimal supervision.</p> <p><b>Key Duties:</b></p> <ul style="list-style-type: none"><li>•Responsible (with house parents) for selecting, counseling, and assisting young pregnant women to grow and make positive changes in their lives.</li><li>•Provide individual weekly counseling for LifeHouse residents and offer counseling to each resident's family of origin and significant others.</li><li>•Help create and supervise additional counseling and support programs to be offered both to LifeHouse residents, as well as outreach programs for pregnant or parenting young women.</li></ul>

**Specific Responsibilities for Counseling to LifeHouse Residents to Include:**

- Take initial calls from girls (potential clients), describing our program, and conducting a quick initial phone interview to determine if they fit our parameters.
- Receive applications (for residency program) and schedule interviews with house parents.
- Participate actively in interviews and the selection process, in partnership with the house parents.
- Communicate on a scheduled routine basis with house parents and provide a bi-weekly summary report to the Executive Director as to the progress of treatment goals and life plan.
- Provide group-counseling session once per week for all of the LifeHouse residents.
- Provide a departure process report for each girl who leaves LH, summarizing treatment progress.
- Coordinate therapy process groups using outside therapists or conduct as needed (i.e. anger management, boundary management, self-esteem building etc.).
- Help develop, coordinate, and implement a curriculum of educational, life skills, and job skills training for residents and outreach in conjunction with house parents and Executive Director
- Participate in the hiring/interview process of house parents or outside contractors.
- Participate in weekly staff meetings.
- Attend training or conferences that are recommended to increase skills, meet license requirements and develop staff for the ministry demands.

**Qualifications:**

LifeHouse is seeking a person for this position who is spiritually grounded, mission-driven and willing to participate as a member of the LifeHouse family. Specifically, candidates should have the following skills, experience, and personal characteristics:

- Licensed counselor/therapist must have at least Master's Degree in Counseling , Clinical Psychology or related field, and candidates should be either a LPC (Licensed Professional Counselor) or LPC-Intern, or LMSW (social work) or LMSW-Intern.
- Able to demonstrate Christianity at work - high moral character and integrity in professional and personal life.
- Strong interpersonal skills, with a professional and

	<p>empathic manner; works well within a team and with outside LifeHouse community – board of directors, alumni, volunteers, etc.</p> <ul style="list-style-type: none"> <li>•Able to accept parenting or adoption as a decision for a young woman and realize the decision is hers.</li> <li>•Organized, proactive, and self-starter.</li> </ul>
<b>Salary/Hours:</b>	<ul style="list-style-type: none"> <li>•Approximately 20 hours per week to include 2 days on campus, and 4 additional hours of flex time which may be done off campus. Hours may be flexible to accommodate residents who work or go to school during the day, so some early evening work may be required.</li> </ul>
<b>Employer/Agency:</b>	LifeHouse of Houston
<b>Address:</b>	P.O. Box 27127
<b>City, State, Zip:</b>	Houston, TX 77227
<b>Contact Person:</b>	Debbie MacDonald
<b>Contact Title:</b>	Executive Director
<b>Email Address:</b>	dmacdonald@lifehousehouston.org
<b>Application Method:</b>	<p>Interested and qualified applicants are invited to submit a cover letter and resume via email to: Debbie MacDonald, Executive Director at dmacdonald@lifehousehouston.org</p>
<b>Opening Date:</b>	Immediately

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mjobs@sw.uh.edu](mailto:mjobs@sw.uh.edu) with the hiring details of your new job opportunity.  
Thank you***