UNIVERSITY of HOUSTON
GRADUATE COLLEGE of SOCIAL WORK

Date Posted: 5/24/15

Job Title	**Social Worker-Youth Advocate** **Our organization is growing and we are hiring additional social workers!**
Employer/ Agency	**Community Youth Outreach Alliance (CYO)** CYO is an Alliance of Angel Reach, Montgomery County Youth Services and CASA Child Advocates of Montgomery County. CYO provides a centralized resource center for young adults who are currently homeless or at risk of becoming homeless.
Job Description	The role of the Social Worker/Youth Advocate is to provide holistic, strengths based and comprehensive services to CYO clients (ages 16 to 24 years) while supporting their efforts to move from crisis to independence. The Social Worker/Youth Advocate will harness community resources to meet the needs of homeless youth as they transition from homelessness to independence. **Essential Duties and Responsibilities include the following, but not limited to:** • Assessment and Planning: Provide holistic and comprehensive services including initial assessment, goal setting, long-term service plan development as well as ongoing service plan development, monitoring and reviews. • Youth Engagement: Facilitate and collaborate with youth to develop their comprehensive Individual Development Plan. Promote empowerment of youth - self-management. Encourage and recognize steps towards achieving the youth's goals through individual, family and group counseling. • Service Delivery: Identify and engage appropriate service providers for each client. Create and lead virtual service provision team to plan, coordinate, monitor and measure service delivery, results and outcomes. • Client Satisfaction: Measure client satisfaction; develop improvement initiatives and engage collaborative team to implement changes. • Identify Service Requirements: Determine the extent of need for a particular service; identify potential partners. Utilize teaching, learning and counseling skills to serve the needs of the homeless youth. • Analysis, Reporting and Improvements: Utilizing the HMIS system, track services to clients as well as provide reports for various funders. Develop and circulate appropriate reports to keep all stakeholders informed of progress. Identify and participate in research activities through data analysis and collection. Provide feedback, factual analysis and recommendations for continuous improvements. • Policy and Process Improvements: Recommend changes to the CYO Program Director that improve the quality and effectiveness of the

service and support provided to the clients.

- Flexibility: Display the ability to work a flexible schedule to accommodate project needs and be visible during the hours when youth are out in the community. Perform all other duties related to the job as assigned by the Program Director and Alliance Executive Team.

All Staff Must:

- Adhere to the Social Work Code of Ethics and maintain and protect client confidentiality.
- Promote and demonstrate appropriate respect for cultural diversity among clients, co-workers, collaborative partners and all work related contacts.
- Pass employment checks which include criminal background checks, past employer/reference checks, drug screening, education and licensure verification and driving record checks.
- Attend work regularly in accordance with agency leave policy.
- Maintain valid Texas Driver's License and Automobile Insurance.
- Present a negative TB test within 10 days of original hire date
- Maintain required training hours as per licensure and/or agency policies.

Minimum Education and Training:
Master's Degree in social service-related field required. LMSW or LCSW preferred, with experience in Trauma Informed Care and Motivational Interviewing
3 – 5 years Social Work or Counseling related training and experience, particularly trauma based

Position Specifications:
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

Knowledge, Skills, and Abilities:
Excellent oral and written communication skills.
Ability to develop effective working relationships with youth and adults.
Computer literate
Ability to connect with the community through collaborations and networking skills.
Exhibit professional demeanor in all interactions both intra and inter-agency.
Capacity to manage multiple tasks.
Proven leadership ability – vision, empowerment, process improvement, role model, encourage

	Virtual team leadership - Can work effectively through others to get the work done • Organized, details and documentation oriented • Problem solver • Good interpersonal skills • Knowledge of community resources and counseling/social work practices with homeless youth. • Experience working with persons in crisis. • A strong sense of and respect for confidentiality involving both clients and fellow employees. • Ability to be culturally sensitive and appropriate. • Bi Lingual/English-Spanish preferred **Working Conditions:** This job requires a high degree of mental effort due to considerable interruptions and/or frequent changes of activity or workloads during a typical day. ▪ The regular working hours of this job are day time hours with five days on (Monday-Friday) and two days off (Saturday and Sunday); however, actual working days/hours may vary according to program and client needs. ▪ Youth Advocate will be required to travel in own vehicle to and from MCYS offices, seminars, trainings, schools, and various community functions. ▪ Youth Advocate will be required to occasionally be outside conducting activities with fellow employees and/or clients during special groups and/or events.
Qualifications	LCSW or LMSW Preferred, will consider LBSW with proven experience.
Salary/Hours	Full time hours with benefits. Salary $43k to $45k, depending on certifications and experience. Hours Monday through Friday. Schedule to be determined with CYO Program Director.
Employer/Agency	Community Youth Outreach
Address	729 N. Frazier Street
City, State, Zip	Conroe, TX 77301

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Contact Person	Debbye Jones
Contact Title	MCYS HR Director
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Application Method	Please email resume to Debbye Jones
Opening Date	Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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