

Job Title	Children's Services Coordinator
Employer/ Agency	Child Advocates of Fort Bend – Children's Advocacy Center
Job Description	Provides crisis counseling and intervention to families of children interviewed at the Center; conducts assessments of children and families' needs to ensure appropriate treatment of post-traumatic symptoms; works collaboratively with caregivers and their social systems to process the development of a case; provides ongoing emotional support to restore and enhance psychosocial functioning; ensures understanding of investigative process and the dynamics of sexual abuse; maintains case tracking documentation.
Qualifications	<ul style="list-style-type: none"> • Masters of Social Work or related field (psychology, child development, counseling), preferably specializing in children's issues and with a minimum of two years direct experience working with sexually and physically abused children. • Bilingual preferred • minimum of two years direct work experience with victims of sexual and physical abuse • working knowledge of the dynamics of child abuse, the ability to establish rapport with clients and other professionals, an objective attitude, patient demeanor, strong organizational skills, and knowledge of child development • ability to work independently • strong verbal and written communications skills, ability to communicate effectively over the phone • willingness to submit to a child abuse background check (civil and criminal) • valid Texas Driver's License • willingness to work in a smoke and drug free environment • willingness to work some evening and weekend hours • Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs)
Salary/Hours	Commensurate with experience
Employer/Agency	Child Advocates of Fort Bend
Address	5403 Avenue N
City, State, Zip	Rosenberg, TX 77471
Contact Person	Fiona Remko, LCSW
Contact Title	Children's Advocacy Center Director

Telephone Number	281-344-5112
Fax Number	281-344-5281
Email Address	fremko@cafb.org
Application Method	Please email cover letter and resume to Fiona Remko
Opening Date	6/1/16

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