

Job Title	Director of Development
Employer/ Agency	Mental Health America of Greater Houston
Job Description	Accountable for the creation and management of a comprehensive development plan to maximize charitable support for Mental Health America of Greater Houston. Manages a portfolio of individual, corporate and private foundation donors and prospects; develops and oversees MHA's membership and annual giving campaign; and plans and executes fundraising and stewardship events. Provides expertise to the MHA Board of Directors for donor cultivation and solicitation.
Qualifications	Required: A minimum of five years development experience, including demonstrated success in securing major gifts and expertise in donor cultivation, stewardship and solicitation of individuals, corporations and foundations. Demonstrated experience working with volunteers and external constituents, as a member of a team with other staff, and with members of a Board of Directors. Excellent written and verbal communication and organizational skills. Familiarity with Raisers Edge or a similar fundraising database. Desired: Knowledge of public funding process; experience conducting prospect research; nonprofit experience and/or experience with medical or behavioral health organizations.
Salary/Hours	Full-time with some evening/weekend work.
Address	2211 Norfolk, Suite 810
City, State, Zip	Houston, Texas 77098
Contact Person	Anne Wilburn
Contact Title	Executive Assistant
Email Address	awilburn@mhahouston.org
Application Method	Please submit résumé and cover letter to: Anne Wilburn Executive Assistant Mental Health America of Greater Houston awilburn@mhahouston.org
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.