

<b>Job Title</b>	Research Assistant or Intern (Part-Time)
<b>Employer/ Agency</b>	Harris County Department of Education
<b>Job Description</b>	The Research & Evaluation Institute is seeking a Research Assistant or intern with a social work background who can help collect and analyze indicator and survey data for the Harris County Head Start Programs' Triennial Community Assessment. Also, in addition to handling data of all kinds and writing summaries, would use a mapping program to map areas of the county on several community factors, along with school district boundaries, preschool programs, subsidized day care centers, and areas served.
<b>Qualifications</b>	Familiarity with social science research methods; experience with using the internet and other sources to collect community indicator data; ability to work with quantitative and qualitative data and use graphical methods, and good writing skills for summarizing field research for lay audiences.
<b>Salary/Hours</b>	DOE
<b>Address</b>	6300 Irvington Blvd.
<b>City, State, Zip</b>	Houston, TX 77022
<b>Contact Person</b>	Jeannette B. Truxillo, Dr.P.H.
<b>Contact Title</b>	Director, Research & Evaluation Institute
<b>Telephone Number</b>	713.696.8291
<b>Fax Number</b>	713.696.8211
<b>Email Address</b>	<a href="mailto:jtruxillo@hcde-texas.org">jtruxillo@hcde-texas.org</a>
<b>Application Method</b>	Email copy of resume to <a href="mailto:jtruxillo@hcde.texas.org">jtruxillo@hcde.texas.org</a> . In the subject line enter: SW Intern or PT Research Assistant, and in the message area please detail your interest in the internship and/or part time Research Assistant position.
<b>Opening Date</b>	Summer 2014, Fall 2014, Spring 2015

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.