

Job Title	Case Manager
Employer/ Agency	Bayes Achievement Center, Inc.
Job Description	Participate in on-going Treatment Planning as an active and collaborative member of the Treatment Team. Conduct needed assessments on clients as deemed necessary by the Treatment Team. Take incoming referrals from the general public for admission to the BAC program. Facilitate the admission of new clients ensuring that all required pre-admission paperwork is submitted, signed, and dated by the appropriate parties and is reviewed with the legal guardian of the prospective client. Develop appropriate BAC documentation for incoming clients, and disseminated to appropriate BAC staff. Act as liaison between BAC, parent/guardian, and sending agency. Convey appropriate treatment information to the client's family, referring agency, and any other approved interested parties. Conduct pre-placement site visits with interested parties and/or referring agencies. Participate in other inter-agency meetings as needed. Must possess strong written and verbal communication skills.
Address	7517 Hwy 75 S
City, State, Zip	Huntsville, TX 77340
Contact Person	Tina Pegoda
Contact Title	Personnel Administrator
Telephone Number	936-291-3391
Fax Number	936-436-1944
Email Address	benefits@bayescenter.com
Application Method	Resume / Application on site
Opening Date	3/25/2014

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.