

Date Posted: 03/22/12

**University of Houston
Graduate College of Social Work
JOB OPPORTUNITY POSTING**

Job Title: 3 Summer Intern Positions
1) Economic Opportunity Internship
2) Health Policy Internship
3) KIDS COUNT Internship

Employer/Agency: The Center for Public Policy Priorities

The Center for Public Policy Priorities (CPPP) is a nonpartisan, nonprofit 501(c)(3) policy institute committed to improving public policies to better the economic and social conditions of low- and moderate-income Texans. The center pursues this mission through independent research, policy analysis and development, public education, advocacy, and technical assistance.

Job Description: ***Economic Opportunity Internship***
The Center for Public Policy Priorities is looking for a graduate student intern to work directly with the Economic Opportunity program. The intern will focus primarily on data management and analysis for the Texas Regional Opportunity Index, a new community-indicator tool using various measures of community well-being.

Specific tasks may include:

- Manage and analyze large state and county-level data sets;
- Write blog postings for the OpportunityTexas Digest and assist with social media postings;
- Assist with policy analysis, writing, and editing reports and other projects, as relevant;
- Assist with data requests from stakeholders and media; and
- Other necessary tasks as they arise.

Time and Dates Needed:

Full-time from June through August 2012.

Salary: \$15/hour

Citizenship: Open to international students

Location: Center for Public Policy Priorities, 900 Lydia Street,

Austin, Texas 78702 (After April 1st, 7020 Easy Wind Dr., Ste. 200, Austin, TX 78752)

Minimum Qualifications:

- Possess a keen interest and curiosity in social policy research and analysis affecting low-income Texans;
- Experience with Microsoft Word;
- Experience working with Excel spreadsheets and/or databases (e.g., Access);
- Experience conducting basic statistical analyses (means, percentages, confidence intervals, standard deviation, etc.);
- Experience conducting literature reviews and other background research for specific topic areas;
- Organized and detail-oriented while working on a wide range of tasks; and
- Strong organizational, social, written, proofreading, and oral communication skills.

Please submit a cover letter, resume, writing sample, and two references by April 16th to:

Leslie Helmcamp, Policy Analyst
helmcamp@cphp.org; (512) 320-0222 ext.113

Health Policy Internship

This internship entails a significant amount of nonprofit/coalition/campaign administration and support duties; specifically, facilitation of the Texas CHIP Coalition (see <http://www.texaschip.org/>) and support for some of CPHP's work on the Texas Well and Healthy Campaign (see <http://texaswellandhealthy.org/>).

This intern will:

- be responsible for regular communications to the CHIP Coalition's listserv, and coordinate communications with CHIP Coalition meeting chairs and speakers housed in multiple organizations;
- assist health care team members with policy and data analysis as needed related to public and private insurance, and health reforms;
- help Community Health Educator with researching topics for blog posts, preparing materials for educational workshops, and with projected-related database work.

The intern will work with CPHP health team members Anne Dunkelberg, Stacey Pogue, and Cheasty Anderson. If the intern desires, we will work with them to identify an area of health

policy research that is relevant to the Center's work and coordinated with the intern's academic goals in which they can engage.

As the Center does not employ any dedicated clerical staff, interns (and policy staff alike) are expected to do their own clerical work and on occasion help out with team preparations for Center events, etc.

The ideal candidate will be brave enough to proactively seek out the guidance they need from the health policy staff in our busy and sometimes hectic workplace.

Time and Dates Needed: Internship June thru mid-August minimum; an ideal successful intern will be considered for continuation in the Fall of 2012.

Salary: \$15/hour for 20 hours per week

Work Location: Center for Public Policy Priorities, 7020 Easy Wind Drive, Suite 200 Austin, TX 78752 (as of 4/1/2012)

Minimum Qualifications: Prefer graduate student with demonstrated interest in health policy and/or coalition building and community organizing. Open to international students.

Interested applicants: please submit cover letter describing your interest in this internship, and resume to dunkelberg@cphp.org by 4/13/2012.

KIDS COUNT Internship

The Center for Public Policy Priorities is the home to Texas KIDS COUNT, a national and state-by-state effort to track the status of children (www.cphp.org/kidscount). The center and the Texas KIDS COUNT Project are built around the idea of using data to tell the story of our community to bring about positive change. We seek to bring awareness to problems children face and highlight the policy solutions that can make kids' lives better and Texas stronger. Texas KIDS COUNT data and reports provide policymakers, service providers, students, grant writers, and all Texans with the reliable information they need to help improve the lives of Texas kids.

We are looking for a graduate student intern to work directly under the Texas KIDS COUNT Director. The intern will assist with several projects during the Summer 2012 semester, learn how to work with large secondary data sets, analyze the social

and policy implications of the data, and assist in the development of related deliverables and corresponding events.

Specific tasks may include:

- Assisting with the update of family budget data for our 2012 revision of the Family Budget Estimator project;
- Conducting research on the impact of state budgetary decisions on child well-being.
- Collecting and managing data from state and federal agencies and other data organizations for our annual KIDS COUNT data book, State of Texas Children;
- Conducting analyses of the data to assess change over time and differences between the counties and the state;
- Updating the online KIDS COUNT Data Center (web page development not required);
- Creating maps or other data visualizations to assist in policy analysis for KIDS COUNT and CPPP (may include other policy areas);
- Assisting with policy analyses and writing for reports and other projects, as relevant;
- Assisting with dissemination of all materials from CPPP research office;
- Assisting with preparation and execution of product releases and events;
- Assisting with data requests from stakeholders and media; and
- Other necessary tasks as they arise.

The project greatly benefits from collaborating closely with the policy and administrative experts within CPPP. As such, the KIDS COUNT intern often has the opportunity to work with, and learn from, CPPP staff members who oversee various policy, development, and communications activities, and acquire an understanding of how a non-profit policy organization works.

Our interns have gone on to hold meaningful positions immediately following their work with Texas KIDS COUNT, including work in the public (e.g., clerk for the Human Services Committee in the Texas House of Representatives), private (e.g., analyst for Maximus; associate at Chemonics, a contracting firm for USAID international projects), and non-profit sectors (e.g., Annie E. Casey Foundation in Baltimore, MD).

Time and Dates Needed: Full-time from mid-May through mid-August. We also have part-time Fall and Spring internships for which we give our current intern first consideration.

Salary: \$15/hour

Citizenship: Open to international students

Location (moving to this location on 4/1/12): Center for Public Policy Priorities, 900 Lydia Street, Austin, Texas 78702 (After April 1st, 7020 Easy Wind Dr., Ste. 200, Austin, TX 78752)

Minimum Qualifications:

- Possess a keen interest and curiosity in social policy research and analysis affecting children and families;
- Experience with Microsoft Office Suite, especially Excel spreadsheets;
- Experience conducting basic statistical analyses (means, percentages, confidence intervals, standard deviation, etc.);
- Experience conducting literature reviews and other background research for specific topic areas;
- Organized and detail-oriented while working on a wide range of tasks; and
- Strong organizational, social, written, proofreading, and oral communication skills.

Bonus Qualifications (i.e., not necessary, but potentially useful):

- Experience with mapping software (e.g., GIS, Google maps & fusion tables, Tableau);
- Experience with statistical software (e.g., SPSS, STATA, or SAS);
- Experience with regression, times series analysis, or other advanced statistical concepts; and
- Ability to travel within Texas, as needed, to events and conferences held by the CPPP (expenses covered).

Please submit a cover letter, resume, writing sample, and two references by April 6th to: Frances Deviney, PhD Texas KIDS COUNT Director at deviney@cPPP.org

If you would like to speak to the current Texas KIDS COUNT intern for more information, please contact:
Kori Hattemer at kori.hattemer@gmail.com

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity.
Thank you***