



WESTERN MICHIGAN UNIVERSITY

School of Social Work

Seeks Candidates for Faculty Specialist I/Professional Specialist to serve as MSW Program Coordinator in the Tri-County MSW Program, Grand Rapids Regional Center

Responsibilities: This is a fiscal year, tenure-track position

- Coordination of MSW program in Grand Rapids, including:
- Serving as the School of Social Work's representative to the Grand Rapids Regional Center, the Extended University Program, and the Grand Rapids community
- Developing course schedules and course assignments in consultation with the school Director
- Assisting in recruiting students and providing program orientation in consultation with the school's office of Admissions and Student Services
- Recruiting, monitoring, and mentoring part-time instructors in consultation with the school Director
- Managing the Community Advisory Board
- Providing administrative support to the field coordinator and all instructors
- Teaching MSW courses
- Student advising
- Participating in service to the School of Social Work, the University, the profession, and the community
- Contributing to an interdisciplinary environment of research, instruction, and community collaborations
- Completing other tasks as assigned by the school Director.

Minimum Qualifications:

- MSW degree
- Two years post-MSW professional practice experience
- Higher education administrative experience
- Teaching experience in social work or higher education
- Familiarity with the Grand Rapids region and human services community
- Excellent interpersonal, oral, and written communication skills
- The ability to work with diverse groups, such as students, faculty, and business leaders.

Desired Qualifications:

- Ph.D. in social work or related field
- Two years of higher education administrative experience
- Two years teaching at the university level
- Active professional, civic service or research agenda
- Commitment to social and economic justice in social work education and practice

School of Social Work: The Western Michigan University School of Social Work was established in 1969. Fully accredited by the Council on Social Work Education, we are committed to social and economic justice. The *Journal of Sociology and Social Welfare* has been published by our school since 1974. We are one of the premier schools of social work in Southwest Michigan with over 100 undergraduate and 200 graduate students. At the graduate level, we offer

traditional, advanced standing and extended study programs at our Kalamazoo campus, as well as traditional and advanced standing extended study programs at our Grand Rapids site. We have a vibrant BSW program that dates back to 1946, a grant-funded Children's Trauma Assessment Center which has received state and national acclaim, as well as grant-funded programs in several other areas. For further information on our school, see our web page at <http://www.wmich.edu/hhs/sw/>

The College: The College of Health and Human Services is located in a new 195,000 square foot building with state-of-the-art teaching technologies and spacious research laboratories. The college enrolls over 2,200 students, with more than a third of those at the graduate level. In addition to the School of Social Work, the college includes programs in blindness and low vision studies, nursing, occupational therapy, physician assistant, speech pathology and audiology, holistic health care, alcohol and drug abuse, interdisciplinary health services, and interdisciplinary health studies. The college has received a number of grants from the National Institutes of Health (NIH), the Health Resources and Services Administration (HRSA), and the Department of Education. The college also operates the Unified Clinics, a multidisciplinary service/training clinic.

Western Michigan University: Western Michigan University (WMU), located in Southwest Michigan, is a vibrant, nationally recognized student-centered research institution with an enrollment of more than 25,000. WMU delivers high-quality undergraduate instruction, has a strong graduate division, and fosters significant research activities. The Carnegie Foundation for the Advancement of Teaching has placed WMU among the 76 public institutions in the nation designated as research universities with high research activities.

Salary: Competitive and commensurate with qualifications and experience, with an excellent benefits package.

Expected Start Date: September 2012

Application Deadline: Review of applications will immediately upon receipt of all materials. Applications will be accepted until the position has been filled.

Required application documents: Letter describing qualifications, accomplishments, and professional experiences related to the position; current curriculum vitae; and the name, address, phone numbers, and e-mail address of three references.

Please visit www.wmujobs.org/applicants/Central?quickFind=52851 for detailed information and application procedures.

Western Michigan University is an affirmative action/equal opportunity employer consistent with applicable federal and state law.

All qualified applicants are encouraged to apply.