

<b>Job Title</b>	Case Manager Kinship Care Services
<b>Employer/ Agency</b>	SAFE HAVEN COMMUNITY SERVICES
<b>Job Description</b>	<p>This position is responsible for protecting the health, safety, and well-being of the children on their caseload and provides clinical and technical support to kinship care providers through case management services, crisis management, home visits, weekly contact, monitoring of service compliance, documentation, ongoing training and advocacy. The main objective for this position is to effectively work towards achieving permanency for children while actively assessing the needs of the child and the kinship care provider, and coordinating interventions when necessary.</p> <p><b>Summary of Essential Duties &amp; Responsibilities:</b></p> <p>Provides case management services for all assigned children, working with family support specialist for guidance and assistance. Maintains average caseload of 25-30 children. Conducts face to face interviews with each kinship care provider and child (individually) at least one time per month or more often if needed. Maintains a working relationship with the kinship care providers, teachers, therapists, CPS caseworkers, attorneys, child advocates, birth family, and significant others in order to implement successful treatment for each. Writes individualized service plans (ISP), admission assessments, and monthly progress notes. Maintain child's confidentiality per agency standards and all applicable codes of ethics. Complete assignments on time.</p> <p><u>Planning/Meetings:</u></p> <p>Participate in developing individual and group training curriculum for kinship care providers. Participate in weekly supervision meetings with immediate coordinator.. Participate in monthly agency staff meeting. Participate in DFPS permanency planning, court hearings, and school related meeting for the child.</p>
<b>Qualifications</b>	A Bachelor's degree from an accredited college or university in social work or other human service field; and A minimum of (1) year of documented full time work experience in a child-placing agency providing individualized therapeutic services to children, adolescents, and their families.
<b>Salary/Hours</b>	\$32,000-\$34,000
<b>Employer/Agency</b>	Safe Haven Community Services is non-profit 501© (3) organization, licensed and funded by the Texas Department of Family and Protective Services. Safe Haven offers an array of services such as foster care, kinship care, transitional living care, and adoption. Our mission is to provide a temporary safe haven, for children and youth who have had some traumatic experience with abuse, neglect, and abandonment until permanency is reached. Safe Haven is able to facilitate its mission by partnering with individuals and families throughout the greater Houston area who serve as licensed foster care and relative care providers.
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<b>Application Method</b>	Resume only
<b>Opening Date</b>	June 3, 2014

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