

Job Title	Volunteer Mentor Coordinator
Employer/ Agency	YMCA International Services
Job Description	This position involves recruiting, screening, and training volunteers and matching them with mentees. Responsibilities also include follow-up support once a match is made as well as developing and participating in on-going program activities.
Qualifications	BSW or MSW with direct social work experience working with vulnerable children and their families. Licensure preferred. Ability to work with culturally diverse populations, to include individuals with disabilities, substance abuse, and those who identify as GLBT. Bilingual Spanish/English. Proficient in computer applications and programs, such as Word, Microsoft Excel, and utilization of the internet in performing job duties. Ability to work flexible hours, including some evenings and weekends. Excellent conflict management skills. Excellent communication and writing skills required. Good organizational skills essential and ability to work in a fast-paced environment. Able to collaborate and work effectively with YMCA staff and community stakeholders. Must have reliable transportation and a clean driving record.
Salary/Hours	Salary/Hours: Full time exempt position. \$34,000 plus benefits
Employer/Agency	YMCA of Greater Houston, International Services
Address	6300 Westpark Drive, Suite 600
City, State, Zip	Houston, TX 77057
Contact Person	Constance Rossiter
Contact Title	TPAP Social Responsibility Director
Telephone Number	713.339.9015
Fax Number	713.339.1159
Email Address	Constance.rossiter@ymcahouston.org
Application Method	Application Method: Please send resume via email, fax or snail mail to the above address.
Opening Date	Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mawjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.