

Date Posted: 06/06/12

**University of Houston
Graduate College of Social Work
JOB OPPORTUNITY POSTING**

Job Title: Job Developer (Part-time Position)

Employer/Agency: SEARCH Homeless Services

Job Description: Identifies and cultivates employers to generate additional employment opportunities for homeless veterans. Represents the program at job fairs, chambers of commerce meetings, schools, businesses – and any other setting that could increase active job leads for our clients. Assists HVRP team in matching individual clients with appropriate job leads to increase placement rates. Knowledge of and experience of current labor market, trade school, and employment trends ideal.

Qualifications: Bachelor's degree required, prefer 1+ year's social service or employment services experience. Advanced Microsoft and internet skills required. Strong listening skills, rapport building, oral communication/presentation skills, and persistence toward goals essential for success. Veteran in good standing ideal.

Salary/Hours: Part-time, 20 hours / week (non-exempt) Limited benefits such as paid holidays and paid sick and vacation time.

Employer/Agency: SEARCH Homeless Services
Address: 2505 Fannin
City, State, Zip: Houston, TX 77002

Contact Person: Jaime McMinn
Contact Title: Director, HR

Telephone Number: 713-276-3057
Fax Number: 713-921-9201
Email Address: hr@searchhomeless.org

Application Method: E-mail resume

Opening Date: Position open immediately.

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you