

<b>Job Title</b>	<b>STAFF THERAPIST</b>
<b>Employer/ Agency</b>	Northwest Assistance Ministries
<b>Job Description</b>	<p><b>DEPARTMENT: FAMILY VIOLENCE CENTER</b></p> <p><b>RESPONSIBLE FOR:</b></p> <ul style="list-style-type: none"> <li>• Working with adults/adolescents/child victims of family violence and sexual assault in individual, family, or group therapy</li> <li>• Supervision of contract therapists and therapist interns</li> <li>• Participate in case staffing/assessments meetings necessary to determine a client's eligibility for therapy services</li> <li>• Availability to serve as the crisis intervention specialist, as needed, throughout NAM</li> <li>• Oversee the storage, maintenance, ordering, and inventory of all therapeutic supplies</li> <li>• Serve as site supervisor for social work, human service, and counseling student interns assigned to NAM</li> <li>• Develop working relationships with local institutions of higher learning to develop NAM's internship program</li> <li>• Maintain regular communication with FVC Director regarding programming needs</li> <li>• Provide back-up support to the FVC Hotline to provide telephone crisis counseling, crisis intervention, client assessment, and community referrals, as appropriate</li> <li>• Periodic coverage of the FVC after-hours, on-call cell phone to provide telephone crisis counseling, crisis intervention, client assessment, and community referrals, as appropriate</li> <li>• Lead monthly review of assigned client files with case managers and volunteers, and interns; including review of file contents, service eligibility, client safety, client goals and referrals</li> <li>• Staffing client concerns with Key Staff (DV Services Coordinator, SA Services Coordinator, or FVC Director) including definition of problems, eligibility for services, and identifying appropriate referrals</li> <li>• Ensuring and protecting client confidentiality</li> <li>• Produce statistical and narrative reports, as required by NAM, FVC or funders</li> <li>• Operating within budgetary guidelines and in compliance with grant funding</li> <li>• Develop working relationships internally and with external agencies</li> <li>• Facilitating data entry in NAM's database(s) and checking accuracy</li> <li>• Assisting in the training of new staff, volunteers, and student interns</li> <li>• Attending NAM and FVC staff meetings, staff events, community events, and fundraising activities as scheduled</li> </ul> <p><b>Supervisory Responsibilities:</b> The FVC Staff Therapist is responsible for the direct supervision of contract</p>

	therapists and intern therapists. This responsibility includes, but it not limited, to FVC orientation, review of FVC standards and documentation, monthly file processing, and review therapeutic interventions. Staff Therapist is also responsible for processing of contract therapy invoices and monitoring of related grant budgets.
<b>Qualifications</b>	<p><b>EDUCATION AND EXPERIENCE REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• Master’s degree</li> <li>• LCSW plus four to ten years related experience and/or training.</li> <li>• Current State of Texas licensure.</li> <li>• Prior experience working with victims/survivors of domestic violence and/or sexual assault is required.</li> <li>• Must have dependable transportation.</li> </ul>
<b>Salary/Hours</b>	\$52,000 annually
<b>Employer/Agency</b>	Northwest Assistance Ministries
<b>Address</b>	15555 Kuykendahl Rd.
<b>City, State, Zip</b>	Houston, Texas 77090
<b>Contact Person</b>	Joe Slezak
<b>Contact Title</b>	HR Coordinator
<b>Telephone Number</b>	281-885-4555
<b>Email Address</b>	<a href="mailto:resumes@namonline.org">resumes@namonline.org</a>
<b>Application Method</b>	<p><b>TO APPLY:</b>  For consideration, please email your cover letter and resume as an attachment to <a href="mailto:resumes@namonline.org">resumes@namonline.org</a> with the job title “Staff Therapist”, in the subject line.  <b>NO WALK-INS OR PHONE CALLS PLEASE.</b>  All applicants must be able to pass a background check.</p>
<b>Opening Date</b>	7/20/2018

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.

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