

Job Title	Critical Time Intervention (CTI) Coordinator
Employer/ Agency	US Veterans Initiative
Job Description	<p>This position is responsible for the delivery and supervision of comprehensive clinical-based case management for the CTI Special Needs veterans living onsite and in the community. This position plays a key role in establishing a Therapeutic Community for the successful reintegration of chronically homeless veterans with severe mental illness; reporting directly to the Clinical Director in coordination with the State Director of U.S.VETS-Houston, working primarily Monday thru Friday with some weekends and/or evenings.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Supervises CTI case managers, including assigning and monitoring of caseload, and implementation of good clinical-based case management processes. • Supervises intakes, evaluations, and transitions of veterans. • Provides direct service to homeless veterans through crisis intervention, counseling, case management, client grievance/dispute resolution, outreach and other service activities as necessary. • Assists in the development of initial and ongoing client treatment plans. • Maintains the therapeutic milieu in conjunction with the Clinical Director in accordance with U.S.VETS' mission and philosophy. • Ensures adherence to the clinically-based programmatic protocols and maintains clinical integrity of the CTI program. • Facilitates weekly CTI team meetings and serves as a clinical resource to other team members. • Coordinates all team activities with VA CTI Social Worker, and maintains CTI program in compliance with all VA grant requirements. • Facilitates or supervises process groups and/or psych-education classes for clients as the therapeutic needs of the community require. • Maintains confidential and complete client files. • Performs periodic case file review including quarterly audits using U.S.VETS' approved audit tool and provides corrective action to case management staff. • Prepares weekly reports on program goals and objectives as well as annual and quarterly reports for funders. • Coordinates with the Operations Manager/Program Assistant with the collection and accuracy of all program rents, bus token and wash money logs. • Orients and trains new case managers. • Collaborates with Veterans Services Coordinators to conduct random and as needed drug and alcohol screenings. • Performs other duties as required by the Clinical Director.

Qualifications	Master's Degree in Social Work or Counseling and LPHA status or an internship under supervision to complete licensure requirements, required. Professional leadership through oral and written communication skills. Broad knowledge and ability to effectively operate Excel, Access, Word, Publisher, Outlook and PowerPoint. Experience supervising clinical/case management staff. Professional manner and appearance. Experience working with homeless or similar population. Ability to take general direction; work independently and within a team. Ability to work effectively with diverse group of clients, staff, and community members. Knowledge/experience working with veterans, preferred.
Salary/Hours	Daytime Hours/ Salary DOE
Employer/Agency	U.S.VETS is a non-profit organization whose mission is—the successful transition of military veterans and their families through the provision of housing, counseling, career development and comprehensive support. We provide supportive services to homeless and at-risk veterans throughout the country including the State of Texas.
Address	Offices are based at The DeGeorge at Union Station and Midtown Terrace Suites.
City, State, Zip	Houston, TX
Contact Person	Ruby McDavis
Contact Title	Human Resources
Telephone Number	832.390.3629
Fax Number	281.888.5306
Email Address	rmcdavis@usvetsinc.org
Application Method	Email resume and cover letter to Ruby HcDavis and apply at the website: https://www.paycomonline.net/v4/ats/at-jobopportunities.php?clientkey=AC964D99781EE6B7BAD7D79276AA0397 .
Opening Date	July 1, 2105

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