

Date Posted: 01/23/13

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title: Caseworker II, Domestic Relations Office

Employer/Agency: Tarrant County

Job Description: Coordinates and conducts client interviews and home visits. Investigates and verifies the necessary information for all parties and children in a case, which may include researching legal, social, psychological, medical, criminal, educational and employment histories as well as current issues. Documents findings in the file and/or in the case management system. Refers clients to the appropriate community resources. Monitors client compliance with conditions set by the Court or recommended by the caseworker and documents compliance or non-compliance. May provide therapeutic intervention for clients/families. Provides information to the Courts; testifies frequently. Creates, responds to and submits documents and reports. Submits monthly reports to the supervisor. Provides any other service to families as directed by the supervisor or the Court. Reviews and follows policies, procedures and court mandated orders to ensure compliance. Develops and maintains a network of professional contacts which may include other caseworkers, mental health experts, community social service agency personnel and court staff. Performs all other related duties as assigned.

Qualifications: Must have a Bachelor's degree or higher in social work or a mental health field. Master's degree preferred. Must have five (5) full-time years of work experience working with families in conflict. NOTE: YOU MUST FILL OUT THE WORK HISTORY and EDUCATION SECTIONS OF APPLICATION TO SHOW YOU HAVE YEARS OF EXPERIENCE/EDUCATION AS REQUIRED BY HIRING DEPARTMENT OR BE DISQUALIFIED. Must possess a valid license in mental health or a social work field. MUST PROVIDE LICENSING AGENCY AND LICENSE NUMBER IN "CERTIFICATES AND LICENSING" SECTION OF THE APPLICATION OR RISK DISQUALIFICATION. Must be willing to testify frequently and to write extensive reports. Some evening and weekend appointments are required. Some overnight travel is required. If hired, must provide proof of educational attainment at new hire processing.

Salary/Hours: \$1,765.21 - \$1,941.74/BIWEEKLY

Employer/Agency: Tarrant County
City, State, Zip: Tarrant County, TX

Application Method: ON-LINE APPLICATION AVAILABLE AT www.tarrantcounty.com

Opening Date: Immediate

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@CENTRAL.uh.edu with the hiring details of your new job opportunity. Thank you