

Date Posted: 01/07/13

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Public Policy Coordinator

**Employer/Agency:** Texas CASA

**Job Description:** Texas CASA seeks a dynamic public policy coordinator with experience in the mental health field or with mental health public policy to lead its advocacy efforts in improving the mental health services and outcomes for the children in the foster care system.

Texas CASA is the statewide association of 69 local CASA programs that provide over 72,00 volunteer advocates for over 22,500 children in 206 counties. Texas CASA provides training, technical assistance, quality assurance, and public policy advocacy for improvements to the foster care system.

**Qualifications:**

- Experience or education in mental health or mental health public policy required.
- Masters in a mental health field or Public Policy and experience in public policy work preferred.

**Skills and Knowledge Required**

- Knowledge of legislative and administrative policy development process, of mental health issues and of issues affecting children in DFPS custody.
- Effective verbal and written communications.
- Skill in performing research and synthesizing and organizing information in oral and written form for a wide variety of audiences, including mental health providers and consumers, legislators, administrators, CASA volunteers and foster care alumni.
- Skill in analyzing and evaluating complex program and policy issues.
- Ability to manage multiple projects simultaneously, work independently under pressure, prioritize responsibilities and identify and resolve conflicts in a timely and appropriate manner.
- Skill in interpersonal relationships, including the ability to work with people under pressure, negotiate among multiple parties, resolve conflicts, and establish and maintain effective working relationships with various levels of stakeholders.

**Personal Qualities**

Hard-working, self-motivated, independent, enthusiastic, collaborative,

curious, organized, reliable, and passionate about the well-being of children in the foster care system.

**Salary/Hours:** Grant funded position but expect to be continuously funded through other funds.  
Salary is \$45,000 plus benefits.

**Employer/Agency:** Texas CASA  
**City, State, Zip:** Austin, TX

**Application Method:** Please submit cover letter and resume by email to Cristina Masters at [cmasters@texascasa.org](mailto:cmasters@texascasa.org) by January 11th.

**Opening Date:** Immediate

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@CENTRAL.uh.edu](mailto:mswjobs@CENTRAL.uh.edu) with the hiring details of your new job opportunity. Thank you***