

Job Title	Psychosocial Support Manager (LMSW or LCSW)
Employer/ Agency	Mental Health America of Greater Houston
Job Description	<p>The Psychosocial Support Manager will support delivery of Save the Children's Journey of Hope program to school children in Hurricane Harvey affected schools and communities within Texas Education Agency Region 4, and Care for the Caregiver Workshops to parents, teachers, and other adult community members in those areas. This is a two-year, grant-funded position contingent upon funding from Save the Children.</p> <p><u>Key Areas of Responsibility</u></p> <ul style="list-style-type: none">• Manage all aspects of the Save the Children two-year grant• Train and supervise Journey of Hope and Care for the Caregiver facilitators, including 2 part-time contract trainers, 2 MSW interns, and up to 50 school or community-based facilitators.• Observe facilitators conducting Journey of Hope student groups to ensure quality implementation• Match facilitators with schools to conduct student groups• Plan and conduct Journey of Hope and Care for the Caregiver train-the-facilitator workshops.• Lead quarterly stakeholder meetings for all Save the Children contracted organizations in TEA Regions 3, 4 and 5 to provide support, continuing education, sharing of best practices, and self-reflective praxis.• Ensure Journey of Hope monitoring and evaluation activities, as described in the Journey of Hope Partner Toolkit Guide, are conducted and reported to Save the Children on a monthly basis.• Work with Save the Children to conduct Care for the Caregiver and Journey of Hope train-the-trainer workshops for professionals.• Work with the Assistant Director and Director of the Center for School Behavioral Health to create reports as described in the grant.• Provide additional administrative and programmatic support as needed, including back-up support for administrative duties generally performed by other staff members.• Other duties as assigned.

Qualifications	<ul style="list-style-type: none"> • Masters' Degree in Social Work with Licensure (LMSW or LCSW) • Two years of relevant work experience, including experience providing therapeutic services to children and managing people • Strong written and oral communication skills • Superior organizational skills; ability to manage multiple responsibilities; high degree of attention to detail and accuracy • Ability to work independently with minimal supervision as well as collaboratively • Facility with Microsoft Office applications and usage of a database • Must have own transportation and ability to travel for meetings and programs within local and regional area; must be able to lift/move up to 20 lbs.
Salary/Hours	TBD, Monday-Friday 8:30 am – 5:00 pm
Employer/Agency	Mental Health America of Greater Houston
Address	2211 Norfolk #810
City, State, Zip	Houston, Texas 77098
Contact Person	Judith Drummond
Telephone Number	713-523-8963
Email Address	jdrummond@mhahouston.org
Application Method	To apply, please email a cover letter and resume to Judith Drummond at jdrummond@mhahouston.org . No Phone Calls Please.
Opening Date	Immediately

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