

Job Title	Program Manager
Employer/ Agency	The Gulf Coast Center
Job Description	<ul style="list-style-type: none"> • Direct the activities of PATH, Permanent Housing, HIV and HEI programs in the assigned county (Galveston and Brazoria Counties). • Responsible for the administration of the assigned program to include supervision of the program staff, enforcing of policies and procedures at a program level, managing weekly-biweekly program meetings, coordinating training of new employees, and assist the Program Director in planning, staffing, coordinating, controlling and budget aspects of the assigned Outreach Programs as needed. • The program manager is also responsible for establishing and maintaining relationships with key community stakeholders which includes coordination of services and attending community meetings.
Qualifications	<ul style="list-style-type: none"> • Requires a Bachelor's Degree with a major specialization in social, behavioral, human services and Certified as a Licensed Chemical Dependency Counselor with 2 years of Supervisory experience. • Prefers a Master's Degree in social, behavioral, human services and licensed as a LMSW, LCSW, LPC or LCDC (will consider individuals who are eligible to be licensed within first 90 days of employment i.e. LPC-I).
Salary/Hours	Full Time, \$45,000.00 - 51,750.00
Employer/Agency	The Gulf Coast Center
Address	10,000 Emmett F. Lowry Expressway
City, State, Zip	Texas City, TX 77591
Contact Person	Samantha Heard, LCSW (Board Approved Supervisor), MBA
Contact Title	Director of Behavioral Health Intensive Services
Telephone Number	Office 409-944-4396 / Cell 346-266-8717
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Application Method	www.gulfcoastcenter.org
Opening Date	1/17/2018

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