

Job Title	Program Coordinator
Employer/ Agency	Baylor College of Medicine Community Programs: On BELAY Program
Job Description	<ol style="list-style-type: none"> 1. Supervise and co-facilitate experiential groups in the community. 2. Mentor and counsel at risk or adjudicated youth; utilize Motivational Interviewing and Solution Focused Brief Therapy. 3. Participate & lead trainings and trainee supervisions to build knowledge, skills and values. 4. Coordinate and network with community presenters for graduate level social work trainees. 5. Act as a field instructor for graduate level social work trainees. 6. Marketing of program/community outreach to families and organizations to enhance participation opportunities for youth and families. 7. Maintain accurate and timely documentation. 8. Conduct and participate in research and evaluation efforts, utilize evidence-base practice, uphold quality of program. 9. Adhere and remain up to date with the NASW code of ethics in daily practice 10. Participate in advocacy efforts and outreach programs in the community. 11. Interface with community members and systems through a non-profit grant. 12. Maintain professionalism at all times and abide by the Baylor Employee Professionalism contract, remain in good standing for practice in the state of Texas. 13. Any tasks furthering the mission of the Baylor Community Programs.
Qualifications	<ul style="list-style-type: none"> • LMSW or LCSW • Must be willing to supervise social work field students. • Bilingual (English/Spanish) preferred. • Must pass an HCJPD level background check and able to work with and around teens.
Salary/Hours	Full time position with benefits Salary range: 45,000-54,000 Salary negotiable depending on qualifications and experience. Flexible schedule with occasional weekend or evening hours required.
Employer/Agency	Baylor College of Medicine Community Programs
Address	3701 Kirby Dr. Suite 624
City, State, Zip	Houston, TX 77098
Contact Person	Danielle Niksch, LCSW
Contact Title	Program Director
Telephone Number	713.798.1862

Email Address	Danielle.nicksch@bcm.edu
Application Method	Please email your resume and cover letter to Danielle.nicksch@bcm.edu
Opening Date	March 1, 2018

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.