

Job Title	Maternal Health Counselor/Coordinator
Employer/ Agency	The Council on Alcohol and Drugs Houston
Job Description	<p>Description of Position</p> <p>This position will work within the Cradles Project which serves pregnant and postpartum women who are using or at high risk for substance use and is specifically responsible for two program components:</p> <p>CHOICES is an evidence-based gender specific intervention from the CDC (Center for Disease Control) that increases motivation and commitment to reduce or stop drinking and/or use contraception effectively for women who are not pregnant, but of child bearing age and using substance at risky levels in order to prevent substance exposed pregnancies. Position promotes healthy lifestyle behaviors using Motivational Interviewing.</p> <p>MOMMIES is an evidence-based curriculum and integrated primary and behavioral health care intervention which prepares pregnant opioid dependent women for childbirth and the neonatal intensive care experience. This position is responsible for ensuring all arrangements are in order for the Mommies classes.</p> <p>Responsibilities</p> <p><u>CHOICES</u></p> <ul style="list-style-type: none"> • Screen and assess women for drinking and contraception use to identify those who are at risk for an alcohol-exposed pregnancy, • Provide each woman with a four-session counseling intervention using the CHOICES training materials • Arrange a contraceptive consultation for each woman. • Develop and maintain relationships with program partners • Data Documentation <p><u>MOMMIES</u></p> <ul style="list-style-type: none"> • Become familiar with the Mommies Curriculum • Arrange and Coordinate healthcare providers to teach the Mommies Classes • Arrange for space for the classes • Prepare materials for class participants • Document class attendance • Disseminate, collect, and review client satisfaction surveys • Coordinate monthly NAS Response Team Meetings <p>Other duties as assigned</p>
Qualifications	<p>Job Requirements</p> <p>Education: Master’s degree in public health, counseling or social work.</p> <p>Required Experience: Previous experience working with high risk women and in the substance abuse field Cultural sensitivity and demonstrated ability to work with diverse populations.</p>

	<p>including both client and professional populations Proven flexibility and willingness to handle a variety of tasks.</p> <p>Preferred Experience: Experience in teaching/facilitating high risk and reluctant client populations Bilingual English/Spanish strongly preferred</p> <p>Required Skills: Motivational Interviewing Skills Strong organizational skills Quick learner of evidence based interventions Client engagement skills Timely and accurate documentation skills in various data systems Above average computer skills: Microsoft Word and Excel;</p>
Salary/Hours	Half Time (18.75 hours/ week).Flexible Schedule. Occasional weekends possible.
Employer/Agency	The Council on Alcohol and Drugs Houston
Address	P.O. Box 2768
City, State, Zip	Houston, TX 77252
Contact Title	Human Resources Coordinator
Fax Number	FAX: 713-400-0653
Email Address	HR@council-houston.org
Application Method	Fax or E-Mail Resume and Cover Letter
Opening Date	Immediately

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