

Date Posted: 02/28/13

Job Opportunity Posting

Job Title: Coordinator of Student Affairs

Employer/ Agency: University of North Carolina at Chapel Hill

Job Description: The School of Social Work at the University of North Carolina at Chapel Hill invites nominations and applications for a Coordinator of Student Affairs at the rank of Clinical Instructor/Assistant/Associate Professor. We are looking for a dynamic candidate who is passionate about creating a positive academic experience and strong supports for students in our nationally ranked school. This is a new 12-month (1.0 FTE), Clinical faculty appointment that reports to the Associate Dean for Student Affairs.

Qualifications: Candidates will join other faculty and staff in the Office of Student Services and should have the ability to work effectively with students, faculty, staff, prospective students and alumni. The Coordinator will work closely with the Associate Dean for Student Affairs to maintain and further develop existing student programs such as academic advising, professional development programming, leadership training, and student orientations. Further, the Coordinator will provide curriculum advising to enrolled MSW students and guide them through completion of their plans of study. The Coordinator will also oversee projects within the school such as Summer School, the collection and management of student and alumni data for academic program evaluation, research on online education, and additional student events and activities. In addition, the Coordinator will work with the Associate Dean of Academic Affairs to assist in the School's efforts to maintain its positive accreditation standing with the Council on Social Work education. The Coordinator may also evaluate Academic and Student Affairs efforts, teach courses as assigned within the school, and/or engage in special projects. The successful applicant is expected to have a strong commitment to the social work profession, students, and the MSW curriculum.

Applicants must possess an MSW from an accredited program. A PhD in social work or a related field is preferred.

Preference will be given to applicants with a minimum of two years post-masters social work practice, previous administrative experience and previous experience in an academic setting. Salary is competitive and will be commensurate with experience.

Salary/Hours: DOE

Employer/Agency: University of North Carolina Chapel Hill

City, State, Zip: Chapel Hill, NC

Contact Person: Dr. Sarah Naylor

Contact Title: Search Committee Chair

Email Address: smnaylor@email.unc.edu

Application Method: Candidates should electronically attach a curriculum vita, a letter outlining their interest in the position, and the names of four persons who can provide professional references to: <http://unc.peopleadmin.com/postings/13369>

All attached correspondence may be addressed to:
Jack M. Richman, PhD, Dean and Professor
UNC Chapel Hill School of Social Work
325 Pittsboro Street, Suite 302
Chapel Hill, NC 27599-3550

Review of applications will begin immediately and continue until the position is filled.

Opening Date: May 1, 2013

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.