

FEATURED POSITION

Clinician (\$2000 Sign-on bonus) - Lewiston/Auburn

Our Lewiston/Auburn program seeks 2 dedicated, full-time Master's-level social workers for our residential and day treatment programs for children and adolescents. The program utilizes individual, group, family and milieu treatment. This position is eligible for a \$2000 sign-on bonus: \$1000 at hire, the other \$1000 after six months of employment. The candidates will conduct psychosocial assessments, individual treatment planning for clients, and individual and group therapy (DBT, Co-occurring) with children, adolescents and families. Further responsibilities include consulting with treatment team members, social brokerage, submission of APS managed care entries for Maine clients, clinical documentation, and discharge and transition planning as well as on-call duties. Spurwink Services offers a competitive wage and benefit package including individual and/or family health plan, dental plan, medical and dependent care reimbursement accounts, health savings accounts, supplemental life insurance, 3 or more weeks of paid time off, long term disability, and many other benefits available the first of the month following 30 days of employment. Maine state LMSW-cc or equivalent required, LCSW or LCPC preferred.

Clinical Positions

Functional Family Therapist - Auburn and Biddeford, ME

Become a strengths-based family therapist as you work with families with behavior-challenged youth! As a Functional Family Therapist, you will receive two weeks of paid training in either Denver or Connecticut; your own furnished, private therapy office; land line, cell phone, and a laptop with a Verizon air card. Join a team of experienced Functional Family Therapists who are available for support and mentoring. We need 2 warm, compassionate clinicians who are independently or conditionally licensed LCSW, LMSW-cc, LCPC, LCPC-c or LMFT. The job requires the willingness and availability to work a flexible schedule including late afternoons or evenings. Mileage is reimbursed and you'll work in both your office and the families' homes ranging in length from 8 to 24 weeks. You will receive hands-on, weekly guidance & supervision as well.

Treatment Foster Care Support Specialist - South Paris, ME

Spurwink seeks an experienced educational or social services technician to provide 1:1 support for our clients and to supervise visitation. Treatment Foster Care Support Specialists work with a clinician, case managers and foster families to facilitate individualized treatment of foster children. TFC Support Specialists will complete trainings to earn an Other Qualified Mental Health Professional (OQMHP) certification. You'll supervise visits between foster children and their biological families, document those visits and report any concerns to the supervisor. Working from a strengths-based perspective, you'll use positive role modeling techniques, skill building and behavioral interventions to fill this critical role. The successful candidate will have one or more years of experience working in an educational or social services environment with direct contact with children, clients or families. Customer service skills and positive communication skills are necessary, including the ability to set reasonable limits and be able to maintain professional boundaries. You must have experience demonstrating interpersonal skills that remain focused and helpful during times of crisis. Associate's degree required, Bachelor's degree preferred

Evidence-Based Program Supervisor - Randolph, ME

Spurwink Services in Randolph seeks an Evidence-Based Program Supervisor. The Master's level social worker will become part of a skilled, caring and dynamic team of Targeted Case Managers in York and Cumberland counties. The Program Supervisor, in conjunction with the Regional Coordinator, hires and trains case managers. You'll supervise the case managers within the program and the community, monitoring productivity expectations, both in groups and as individuals. Program Supervisors also consult with and coordinate services within the community. Program Supervisor applicants must have a minimum of a Master's degree in Social Work or a related discipline, from an accredited school. Independent Maine licensure is preferred, but conditional licenses will be considered. Relevant training and direct experience in a Spurwink programming-related field is required.

Community Support Supervisor- Westbrook, ME

The Community Support Supervisor manages the day-to-day activities at our adult day program in Westbrook, which provides services for approximately 10 adults with intellectual disabilities or autism. A Bachelor's degree or an equivalent combination of experience and education is required for the Community Support Supervisor position, and supervisory experience is helpful. Community Support Supervisors are responsible for day-to-day operations at the site, which is open Monday through Friday from 8:30am to 3:30pm. That includes scheduling and supervising the staff; coordinating on- and offsite activities for clients; writing, overseeing and implementing individual person-centered plans; conducting bi-weekly staff supervision, and managing petty cash. The Community Support Supervisor will also attend client meetings, and prepare and present documentation.

Behavioral Health Professional- Westbrook, Biddeford, ME

Spurwink Services seeks a part-time Behavioral Health Professional (BHP) to work in our Home Community Treatment programs based in Biddeford and Westbrook. Our new BHP works closely with a Master's level clinician to help families experiencing behavioral challenges with their children. This service is provided in the family home at times when all family members can be present, which requires a flexible schedule to include evening and weekend hours. The Behavioral Health Professional candidate needs creativity and a strengths-based perspective. Spurwink offers competitive pay as well as incentives if productivity expectations are exceeded. This position could possibly become a full-time, benefits-eligible position. Behavioral Health Professionals know and implement Family Individual Service Plans, use positive role modeling, skill building interventions, and develop behavior management plans with families. You will provide parent coaching and modeling, comply with billable hour expectations and documentation requirements. Excellent organizational skills are needed for this position. Bachelor's degree required, degree in human services preferred, though degrees in education or health are acceptable. A valid driver's license and reliable vehicle are necessary for this position. BHP training and certification will be provided post-hire for the right candidate, if necessary.

Educational Positions**Associate Program Director of Education - Cornville**

Spurwink Services is seeking candidates for the position of Associate Program Director of Education available at our Cornville day treatment/staff intensive residential program just outside Skowhegan. This is an educational leadership position which offers a mentored opportunity to pursue an administrative experience. The Cornville program serves students from kindergarten through 20 years of age, with severe mental health presentations including behavioral, emotional and developmental issues. These students have experienced histories of trauma, educational failure, learning difficulties, and social deficits. The Associate Program Director supervises three teachers, their paraprofessionals, and other support staff; helps develop and ensure the quality of educational programming; and models good instruction, development of therapeutic relationships, and productive behavior intervention and support. Familiarity with the IEP process and the rules and regulations of special education is required. Candidates must be comfortable working in a multidisciplinary treatment team. Special education (282,286) certificate required and Master's Degree in Special Education or related field required. 030 or 079 certification a plus.

Educational Technician III - Lewiston, Brunswick, Chelsea (Temp & FT)

Our ideal full time, Maine DOE-certified Educational Technician III will be an integral part of the classroom, and should be passionate about improving the delivery of programming to our students, making therapeutic relationships and setting consistent limits. You will learn to think critically and work well as part of a treatment team through the school year and a seven week extended program. The exact classroom assignment of the candidate depends upon the skills and experience of the applicant pool. You must have, or be eligible for, Maine Educational Technician III certification by completing at least 90 credit hours of college work.

Anticipated Opening: Special Education Teacher- Gonic, NH

Anticipated Opening: we are seeking a Special Education Teacher for a day treatment program serving students with learning and emotional/behavioral challenges. This position requires the ability to adapt curriculum to the academic levels of the students. The successful candidate will possess excellent behavior management skills and be able to function in a team oriented therapeutic environment. Minimum qualifications are to hold or be eligible for New Hampshire Certification as a Teacher of Exceptional Students in one or more endorsement areas. Additional content area certification(s) a plus.

Special Education Teacher- Lewiston, ME

Spurwink seeks a full-time Special Education Teacher for the elementary classroom in our Lewiston day treatment program. Students have a wide range of severe emotional, behavioral and developmental challenges. The successful candidate will deliver educational programming and differentiate instruction to a diverse population over the regular school year as well as a seven week extended program. The candidate must also have or be eligible for a Maine DOE 282 certification. Spurwink Special Education Teachers plan and prepare for the classroom, develop the classroom environment, implement Individual Education Plans and maintain a therapeutic milieu, among other duties. Special Education Teachers also supervise Ed Techs assigned to their classrooms. Special Education Teacher candidates should have experience working with children who present emotional, learning and behavioral challenges. You should also have experience designing individualized programs for multi-handicapped students.

Administrative Positions

Programmer/Analyst

Spurwink Services seeks a strongly qualified Application Programmer/Analyst to work with our information systems to assist with ongoing implementation and support. The new Application Programmer/Analyst uses Spurwink information systems and Microsoft software to develop and maintain forms, scripts and reports that meet or exceed business requirements. You'll work with various business areas including, but not limited to Finance, Human Resources and clinical departments. You will provide exceptional customer service to system users with a wide variety of skill sets. Applicants for this position must have an Associates or Bachelor's degree in a related field of study or an equivalent amount of work experience. 2+ years of experience working with SQL or other integrated database applications (relational and/or sequential), experience with design, development and implementation of graphical front end system forms. Please have the ability to present information in effective written, verbal and graphical formats at a layman's level of understanding. Have experience with data and/or systems conversion with knowledge of a Software Development Life Cycle useful. Experience with Microsoft Access, Crystal Reports or other comparable reporting tools, Excel and Visual Basic a plus. Experience working with health-care systems and a familiarity with clinical and financial processes is helpful.

Collections Representative – Portland, ME

Spurwink's Finance department seeks an experienced Collections Representative to follow up on denials and outstanding accounts receivable for the agency, including outstanding Maine Care accounts greater than 30 days old, Medicare, third party insurance and miscellaneous billing accounts older than 60 days. You'll also follow up, correct and resubmit claims for all government and non-government denials in a timely manner, and coordinate the monthly self-pay billing and respond to any patient inquiries regarding the bills. We require a minimum of two years' experience in third-party and government billing and reimbursement, and one year of collections experience. Please have the ability to prioritize multiple tasks effectively. Excellent interpersonal and communications skills are a must. Willingness to work effectively in a team-oriented environment is critical. Please have experience with PC spreadsheets and database packages, including Microsoft Excel, Microsoft Word, and Accounts Receivable financial software. High school diploma or equivalent required.

Program Director - Cornville (Skowhegan area), ME

The Program Director oversees the day treatment and residential units in all aspects, to include operations and function. S/he provides supervision and training to employees, and is involved with the recruitment of staff from his/her program. The Program Director also administers the finances and is responsible for fiscal accountability and reporting. The successful Program Director must be independently licensed as a Maine LCSW. Applicants require a minimum of five years of program administration, supervision experience within Spurwink or an adequate equivalent.

Direct Care Positions

Direct Support Professional- Full Time, Limerick, ME

Spurwink is looking for a Direct Support Professional to work an awake night shift in our Limerick home providing support to three adult men. Over a two week period, you work 8 days on (Tuesday night through the following Wednesday morning), followed by 6 days off. This home is staffed by a live-in couple who sleep at night. The awake night Direct Support Professional responds to client needs, which can include assisting with personal care, providing redirection, assisting with any medical issues as they arise and monitoring for safety. In addition, the Direct Support Professional assists clients with morning routines, including meal preparation and assisting with ADLs. High school diploma or equivalent required.

Residential Milieu Coordinator- Lewiston, ME

Spurwink's Lewiston/Auburn program is looking for a full-time Residential Milieu Coordinator for their residential program for adolescents with emotional, behavioral and/or developmental challenges. The Residential Milieu Coordinator position involves engaging adolescents in community activities, and developing activities within the program to foster social growth. Residential Milieu Coordinators help train and support residential until staff, provide coverage for residences, and provide direct care for the residents as needed. Candidates must have a clean driving history for the previous three years, as well as a high school diploma. Bachelor's degree preferred.

Direct Support Professional - Part Time, Limerick, ME

Spurwink is looking for a part-time Direct Support Professional to work every other weekend in our Limerick home providing support to three men with intellectual disabilities. The hours are Friday 3pm – 11pm; Saturday 7am – 11pm and Sunday 7am – 11pm. The Direct Support Professional works with another DSP and provides opportunities for involvement in the community, provides supervision and passes medication. In addition, the Direct Support Professional assists clients with personal care and assisting with ADLs. DSPs follow personal plans, complete required documentation and perform minor housekeeping duties. High school diploma or G.E.D. required.

Treatment Foster Parents – Your Home

Our Treatment Foster Care program seeks new and current foster families and respite providers to care for children with emotional, behavioral and/or developmental needs. This is a CONTRACTED position, not a fully employed position. Care for our clients in your home or apartment with the assistance of the treatment team. You'll have 24 hour access to consultation and support. Please have six (6) months of direct care experience working with children with special needs, as well as a high school diploma or equivalent.

Live-in Residential Direct Care Team - Various Maine Locations

Spurwink Services is looking for teams of two individuals to live in a Spurwink home, be part of the treatment team for youth or adults, and teach them basic life skills, time and money management. You'll earn \$75,000 - \$80,000 per year as a couple, providing continuity from day treatment facilities to the home, homework; guiding play time, meal time and bed time. You should be able to provide a nurturing environment, but have firm limit setting and behavior management skills. Many of our openings CANNOT accommodate couples wishing to bring their own children to live with them at the homes.

What does the ideal team look like? There is no set definition. Mother/daughter (over the age of 18), married couples or unmarried couples, partners, or friends are a few examples. As long as you qualify for the job, we want you to apply. High school diploma or GED required. You must have a valid driver's license, your own vehicle and a clean driving history for the past three (3) years. Placement depends on needs at the time of hire. **Both members of the team must fill out separate applications.** Relevant experience is helpful, but not necessary.

Residential Youth & Family Worker - Various Programs

Residential Youth & Family Specialist positions work with children with mental, behavioral and developmental challenges. High school diploma/GED and clean driving history are required.

Full-time, Part-time, Awake Night and Respite openings are available at the following programs & locations:

**Brunswick Program
Casco Program
Chelsea Program
Cornville Program
Lewiston/Auburn**

apply online! www.spurwink.org/careers
899 riverside street portland maine 04103