

Date Posted: 02/07/13

**University of Houston
Graduate College of Social Work
JOB OPPORTUNITY POSTING**

- Job Title:** Resource Development Coordinator (Part-Time)
- Employer/Agency:** Christian Community Service Center (CCSC)
- Job Description:** The Resource Development Coordinator supports the organizations development efforts through volunteer engagement, marketing and outreach efforts and fundraising events. This part-time position will oversee the volunteer program, which includes recruitment, placement and tracking. This position will also assist with coordinating fundraising events and overseeing the marketing for the organization.
- Qualifications:** College degree, written and interpersonal communication skills, the ability to work collaboratively as well as independently, and professionalism and dependability are required for consideration.
- Salary/Hours:** DOE
- Employer/Agency:** Christian Community Service Center
Address: 3230 Mercer
City, State, Zip: Houston, TX
- Application Method:** Additional detail regarding CCSC may be accessed at www.ccschouston.org.
- To apply, please send a cover letter and resume to:**
kfinkenbinder@ccschouston.org
- Opening Date:** Immediate

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@CENTRAL.uh.edu with the hiring details of your new job opportunity. Thank you