

Job Title	Manager of Vocational Services
Employer/ Agency	The Women's Home
Job Description	<p>The Women's Home is a long-term residential treatment community offering clinical, case management, residential, and vocational services to women who are homeless and have a mental illness and/or substance use disorder. This position will be responsible for developing relationships in the community to facilitate the training and employment of the clients, with a sufficient clinical understanding of the specific needs of the clients and the ways in which vocational choices impact recovery.</p> <p>This position will develop and ensure the implementation of vocational services aimed at helping residents and graduates obtain and sustain employment; provide direct vocational services as needed. Responsible for program administration and development, including developing relationships with potential employers, training sites, and other community resources that will facilitate clients achieving employment goals.</p>
Qualifications	<ol style="list-style-type: none"> 1. Master degree in vocational services, social work, counseling or related field. 2. Two to five years experience in a vocational, mental health or chemical dependency setting. 3. Supervisory experience preferred. 4. Computer/organizational skills. 5. Ability to work in a team setting.
Salary/Hours	Hours: Monday – Friday 8AM – 5PM Salary: DOE
Employer/Agency	The Women's Home
Address	811 Westheimer
City, State, Zip	Houston, TX 77006
Contact Person	Jasie Boyd, LMSW, LCDC
Contact Title	Director of Programs and Training
Telephone Number	(713) 328-1953
Fax Number	(713) 526-1529
Email Address	jboyd@thewomenshome.org
Application Method	Email cover letter and resume
Opening Date	Immediate

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