

Job Title	Coordinator of Community Building
Employer/ Agency	United Way of Greater Baytown Area & Chambers County
Job Description	The Coordinator of Community Building will be a member of the team reporting to the Executive Director and will have the primary responsibility for maintaining/growing relationships with community partners, particularly outcome measurements, funding/resource investment, and initiatives functions, in line with the strategic plan and mission of UWGBACC. This position requires collaborative leadership skills, superb interpersonal skills, exceptional strategic and administrative skills and strong planning and organizational skills.
Qualifications	<p>Proven field success in relationship building, outcomes & accountability, training, planning, and the ability to connect these with the organization's mission, vision and strategy. Ability to develop robust, long-term relationships with staff, partners, volunteers, board, and other stakeholders.</p> <p>Bachelor's degree in social work or equivalent social service experience. Business experience helpful. Demonstrated excellent oral, written, and communication skills. Demonstrated planning and project expertise, with follow-through. Self-starter with excellent time management skills and ability to manage multiple projects. Ability to foster a strong cohesive team environment. Dependable transportation, valid Driver's license and car insurance. Bilingual helpful. Must pass background check and drug test.</p>
Salary/Hours	DOE
Address	5309 Decker Drive
City, State, Zip	Baytown, TX
Application Method	Qualified interested applicants may send their resume to: United Way of Greater Baytown Area & Chambers County, 5309 Decker Drive, Baytown, TX 77520; fax 281-424-8950 or e-mail admin@unitedwaygbacc.org
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.