

Date Posted: 12/18/12

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title: Home Study Social Worker

Employer/ Agency: Southwest Key Programs

Job Description:

This position will work from home and will be located in Houston, Texas (or surrounding cities)

The Social Worker is responsible for conducting home studies of prospective sponsors. She/he assesses the sponsor family unit, evaluates the prospective sponsor's ability to provide a safe living environment that meets the child's needs, and educates and prepares the prospective sponsor for reunification with the child. The home study is conducted as a collaborative psycho-educational process in which the Social Worker helps the client and sponsor identify areas where additional support, resources or information are needed to ensure successful reunification, and provides assistance with accessing needed supports and services.

Other Responsibilities:

- Conduct interviews with shelter staff, clients, and prospective sponsors as well as home visits for the purpose of making client release recommendations.
- Write thorough and complete Home Study and Follow-up Services reports and submit to supervisor in a timely manner.
- Continually monitor the mental well-being of clients and facilitate linkage to appropriate services as needed.
- Provide consultation and documentation regarding clients' functioning, placement stability and service needs.
- Participate in and comply with all meetings, assignments, process improvement, and quality improvement initiatives as assigned by supervisor.

Qualifications:

- Bachelor's Degree in Social Work (BSW).
- Fully Bilingual in Spanish and English
- Experience working with children, youth, and/or families from high-risk backgrounds.
- Ability to communicate well both verbally and in writing.
- Excellent time management, organization, and task completion skills.
- Successful completion of 86 hours of pre-service training and job shadowing.

- Compliance with annual requirement of 50 training hours as mandated by SWK, ORR, and state licensing standards
- Must possess a valid state driver's license. Social Worker must be eligible to drive to facilitate program services as required by contractual agreement.
- Required to work a flexible schedule to facilitate program services.
- Cleared Tuberculosis test results.
- Cleared background check from appropriate entity.
- Cleared drug test results (this one is for Texas programs only).
- Ability to travel during up to 75% of work week.
- Licensed or license eligible.

Skills Preferred:

- Licensed or license eligible.
- 2 years direct service delivery experience with family reunification or family preservation and/or foster care and home adoption home study preparation.

Salary/Hours:

Mid-Upper \$30's final salary based on education and experience /40 hrs a week

Employer/ Agency: Southwest Key Programs

Address: 6002 Jain Lane

City, State, Zip: Austin, Texas 78721

Contact Person: Adriana Gutierrez

Contact Title: Program Director for SWK Home Study Program

Telephone: 936-689-8570

Fax: 936-570-1190

Email Address: agutierrez@swkey.org

Application Method: www.swkey.org or send resume to agutierrez@swkey.org

Opening Date: 12/17/2012

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you