

Date Posted: 12/05/2011

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title:	VP of Public Affairs & Government Relations
Employer/Agency:	Planned Parenthood Gulf Coast
Job Description:	<p>1. Work with contract lobbyists, statewide coalition partners, and national public policy staff to formulate and execute legislative and regulatory plans and activities, including developing legislative agendas, strategy, messages and materials; direct lobbying; monitoring legislation; implementing earned media plans; and evaluating program outcomes (Texas and Louisiana). (30% of time)</p> <p>2. Responsible for planning, implementation, and monitoring of strategic, coordinated, and results-oriented grassroots organizing throughout the PPGC service area and for activities that build community support. Develop long-range goals (supported by individual staff work plans) for growing grassroots numbers, for recruiting and deploying activists and program volunteers to advance our mission and legislative agenda, for developing relationships with community leaders and coalition partners, for managing media relations, and for cultivating financial support. (30% of time)</p> <p>3. Manage all aspects of PPHSET Action Fund program and administrative efforts, including program planning and execution, board relations, financial recordkeeping and compliance; and fundraising. (15% of time)</p> <p>4. Conduct coalition building activities at the local level (including such activities as attending/hosting meetings, making speeches, conducting workshops,</p>

	<p>co-sponsoring special events, and maintaining ongoing communications) to broaden PPGC's community involvement and to reinforce existing and establish new relationships that support the legislative agenda and mission. Participate in statewide coalition activities. (10% of time)</p> <p>5. Execute administrative responsibilities, including active participation on Management Team, conducting punctual performance reviews, work on various task force assignments, attending staff and board meetings, attending frequent evening and weekend events, approving purchases, budgeting and monitoring financial performance, and other special projects that may be assigned. (15% of time)</p>
Qualifications:	Expertise in Advocacy/Political Affairs 3-5 years of experience
Salary/Hours:	Full Time
Application Method:	Apply Online at http://www.plannedparenthood.org/gulf-coast/
Opening Date:	Immediately

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity.
Thank you***