

Date Posted: 12/05/2011

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title:	Life Skills Instructor POSTING Number: 2011-23
Employer/Agency:	HACS
Job Description:	<p>The Life Skills Instructor is responsible for the implementation, instruction, and coordination of HACS' Life Skills Program.</p> <ul style="list-style-type: none">• Facilitate the life skills program• Network with community resources to provide a guest lecture series supplementary to the Life Skills Program• Assists in the research and development of materials necessary to supplement the curriculum• Communicate with staff regarding client progress, problem solving, and monitoring• Tutor and mentor clients when necessary• Assist with the employment preparation and job placement for clients• Enhance current curriculum to include volunteer service and outside educators
Qualifications:	<ol style="list-style-type: none">1. Must have at least 60 hours of college credit to provide life skills training and services2. Must have knowledge regarding housing services as it relates to homeless, dually diagnosed, and HIV/AIDS within Houston and surrounding counties including mainstream services and other housing related services/programs3. Bilingual in English and Spanish helpful
Salary/Hours:	HACS, a Joint Commission accredited healthcare organization, offers a very competitive compensation package including medical/dental insurance, vision coverage, and paid time off. Short-term, long-term disability and paid holidays are

	also part of our benefits
Employer/Agency:	HACS
Address:	2150 West 18 th St, Suite 300
City, State:	Houston, TX 77008
Contact Person:	Nathan Maxey
Fax:	Fax: 713-526-1422
Email:	For more info email nmaxey@hacstxs.org
Application Method:	<p><u>Employment Application Forms</u> can be obtained from our website (www.hacstxs.org) or HACS' Administration Office.</p> <p>Please include the Job Posting Number listed above when submitting your completed Employment Application. Resumes will not be accepted in lieu of HACS' Employment Application Form.</p> <p>You may submit your completed original application by mailing, faxing, or scanning and emailing your information to: Houston Area Community Services, Inc. Attn: Nathan Maxey, MPA 2150 West 18th Street, Suite 300 Houston, TX 77008</p>
Opening Date:	Immediately

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mawjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you