

<b>Job Title</b>	CMS Marketplace Navigator
<b>Employer/ Agency</b>	Houston Area Community Services, Inc.
<b>Job Description</b>	Works in Federally Qualified Healthcare Center. Facilitate consumer enrollment in a Qualified Health Plan (QHP) through the Federal Marketplace and or other health programs such as Medicaid and CHIP by providing fair, impartial, and accurate information that assists consumers with submitting the eligibility applications, clarifying distinctions among QHP's, and helping qualified individuals make informed decisions during the health plan selection. The Navigator will conduct consumer assistance activities as well as outreach and education activities to consumers and businesses about the availability of these programs and insurance affordability to encourage participation. The Navigator will provide all services for the public good and serve as a resource to all consumers, including but not limited to, existing patients of the health center as well as to consumers, particularly from communities that are under-served by and under-represented in the current health insurance market.
<b>Qualifications</b>	Bachelor's degree in Social Work, Public Health, Public Administration, Marketing or similar field from an accredited college or university preferred. Relevant years of experience can be substituted for bachelor's degree. Must have at least two years' experience working with private health insurance programs in areas such as assisting people with the application, facilitating enrollment, explaining insurance policies, and helping people choose a plan that best suits them. Working knowledge of the Texas Medicaid Program, CHIP, and the public assistance benefit application is preferred. Extensive public speaking experience required. Spanish and English bilingual preferred.
<b>Salary/Hours</b>	DOE
<b>Employer/Agency</b>	Houston Area Community Services, Inc.
<b>Address</b>	2150 West 18 <sup>th</sup> Street, Suite 300
<b>City, State, Zip</b>	Houston, TX 77008
<b>Contact Person</b>	Andrea Richards
<b>Contact Title</b>	Human Resources Manager
<b>Telephone Number</b>	No Phone Calls Please
<b>Fax Number</b>	713-979-3651
<b>Email Address</b>	<a href="mailto:arichards@hacstxs.org">arichards@hacstxs.org</a>
<b>Application Method</b>	Employment Application Forms can be obtained from our website or HACS' Administration Office. Please include the Job Posting Number listed above when submitting your completed Employment Application. Also complete a background check form, education verification forms, professional reference check forms, and employment verification forms, which, are also on our website. Resumes are required but will not be accepted in lieu of HACS' Employment Application Form. You may submit your completed application and other required forms by faxing, scanning and e-mailing, mailing, or delivering your information to: Houston Area Community Services, Inc. Attn: Andrea Richards, Human Resources Manager 2150 West 18th Street, Suite 300 Houston, TX 77008 For more information email <a href="mailto:arichards@hacstxs.org">arichards@hacstxs.org</a> No phone calls please. Website: <a href="http://www.hacstxs.org">www.hacstxs.org</a> Fax: 713-979-3651
<b>Opening Date</b>	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.