

Job Title	Houston LISC Deputy Director
Employer/ Agency	Local Initiatives Support Corporation (LISC)
Job Description	The Deputy Director will play a dual role of directly managing the FOC program as well as overseeing the general office operations and day-to-day management of work plan implementation. The position will serve as team leader for program staff, providing strategic planning, direction and coaching. As currently envisioned, each role (operations director and FOC program manager) will require approximately half of the staff person's time; however this position is newly designed and is expected to evolve over time. The Deputy Director will work closely with the Executive Director to achieve programmatic and development goals, to help manage multiple external and LISC relationships, including committees of Houston LISC's Local Advisory Board, and to implement the strategy and vision for Houston LISC.
Qualifications	Strong managerial and interpersonal experience and skills including the ability to collaborate and work effectively with a diverse set of colleagues, partners and other stakeholders. Good judgment. Self-directed, independent worker who takes initiative and is able to oversee the processes that support the duties of this position. Ability to lead multiple programs or projects. Demonstrated strategic thinking and analysis skills. Creative ability to develop programs and/or projects, and to leverage resources. Extensive experience with urban community development, workforce development and/or family financial stability programming. Excellent verbal and written communication skills, including the ability to be persuasive and compelling in advocating for community development programs and resources. Good facilitation and presentation skills. Experience in creating and managing program budgets. Adaptability and solution orientation. Minimum 10 years related experience. Bachelors Degree required. Masters Degree preferred. Working knowledge of Houston community development environment preferred. Ability to travel locally to participate in community meetings and moderate travel out of town.
Salary/Hours	DOE
Employer/Agency	Local Initiatives Support Corporation (LISC)
City, State, Zip	Houston, TX
Application Method	LISC offers a competitive salary and benefits package. Qualified candidates should e-mail a resume (including salary history), cover letter, and writing sample by September 3, 2013 to: HoustonHR@LISC.org Local Initiatives Support Corporation
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.