

Date Posted: 08/21/12

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

- Job Title:** Program Specialist (English/Spanish Programs)
- Employer/Agency:** ESCAPE Family Resource Center
- Job Description:** Responsible for direct supervision and coordination of ESCAPE programming and educator staff at on/off site locations to ensure quality assurance to its participants.
- Qualifications:** Master's degree in Social Work, Education, and or related field. Three years supervisory experience of paid employees. Five years in social services and/or education field. Ability to facilitate child abuse prevention programs to maximize participants learning potential. Belief that there are effective alternatives to physical punishment. Knowledgeable of the causes of child abuse and neglect, and of effective prevention techniques. Ability to communicate effectively through written and oral presentations and communications. Experience in forming effective community relationships for collaborative purposes. Outstanding interpersonal and organization skills. Available to educator staff to handle program emergencies. Available to work a flexible schedule, including regular evenings and weekends. Must have access to a functioning vehicle for work purposes and be willing to travel to various off-site program locations in the greater Houston area and five county area. Must possess computer skills and a working knowledge of Microsoft Office (Word, Excel, Power Point, & Outlook). Bilingual (English/Spanish) speaking preferred
- Salary/Hours:** \$42,500; \$43,500 if Bilingual
- Employer/Agency:** ESCAPE Family Resource Center  
**Address:** 1721 Pech Rd, Third Floor  
**City, State, Zip:** Houston, TX 77055
- Contact Person:** Melinda Garcia  
**Contact Title:** Director of Programs
- Fax Number:** 713.942.0702  
**Email Address:** melindag@learntoparent.org
- Application Method:** Email resume with cover letter to melindag@learntoparent.org, or fax to 713-942-0702. No phone calls please.
- Opening Date:** Immediate

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity. Thank you***