

Date Posted: 08/20/12

**University of Houston  
Graduate College of Social Work  
JOB OPPORTUNITY POSTING**

**Job Title:** Program Specialist II (Area Supervisor)

**Employer/Agency:** Community Youth Services

**Job Description:** Provides supervision of Youth Service Specialists assigned to school districts. Screens and assigns cases. Maintains contact with school districts' liaison and other school personnel regarding the Youth Service Specialist's job performance or any business concerns. Visits each site monthly. Conducts monthly unit meetings with staff to review case issues, disseminate information, etc. Attends agency and community meetings as requested. Other duties as assigned.

**Qualifications:** A Bachelor's degree in Psychology, Social Work, Sociology, Criminal Justice or closely related field is required. Must also have at least four years of experience in direct services with children, adolescents and families, including extensive experience in crisis and long-term counseling. Experience in CPS or Juvenile Probation requires three years in direct services. Previous experience in supervision is preferred.

**OR**

A Master's degree in Psychology, Social Work, Sociology, Criminal Justice or closely related field is preferred. A minimum of three years of experience working directly with children, adolescents and families, including extensive experience in crisis and long-term counseling. Experience in CPS or Juvenile Probation requires two years in direct services. Previous experience in supervision is preferred.

**JOB SKILLS:** Knowledge of Texas Family Code, community resources, and child serving agencies in community; public relations skills; ability to promote inter-agency cooperative efforts; ability to communicate effectively both in written and oral form; ability to cope with stressful situations and to manage various disciplines; ability to exercise tact and diplomacy; excellent counseling skills and ability to teach such; good computer skills and knowledgeable of EVOLV data information system and the ability to teach same.

**Salary/Hours:** Based on Salary Plan for Promotion

**Employer/Agency:** Harris County Protective Services

**Address:** 2525 Murworth

**City, State, Zip:** Houston, TX 77054

**Contact Person:** Rolanda Bass

**Application Method:** Submit Resume to Rolanda Bass at:  
2525 Murworth  
Houston, TX 77054

**Opening Date:** Open Until Filled

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:majobs@sw.uh.edu) with the hiring details of your new job opportunity.  
Thank you***