

Job Title	Client Advocate-Bilingual English/Spanish
Employer/ Agency	Houston Area Women's Center
Job Description	Assists clients with information and access to community resources, provides case management to agency Housing clients via the OVW grant, networks with community agencies, facilitates quarterly meetings to improve client access to services, and produces systems navigation product.
Qualifications	<p>Education: Bachelor's Degree in related field required; equivalent experience will be considered</p> <p>Experience: Minimum of one year working with survivors of domestic and sexual violence of diverse backgrounds Knowledge of laws and regulations relating to child abuse and neglect, sexual abuse, liability and negligence Prior experience in not-for-profit strongly preferred</p> <p>Abilities: Ability to advocate effectively on behalf of clients Ability to connect with, develop and continually enhance relationships with community resources Ability to maintain confidentiality Bilingual skills – English/Spanish – strongly preferred</p> <p>Computer Skills: Working knowledge of Microsoft Office - Word, Access, Excel and PowerPoint Working knowledge of Microsoft Outlook</p>
Salary/Hours	DOE
City, State, Zip	Houston, TX
Application Method	Send resume to hr@hawc.org
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.