

<b>Job Title</b>	Project Supervisor (one part-time consultant position)
<b>Employer/ Agency</b>	Policy Research Associates, Inc.
<b>Job Description</b>	The local (Houston-based) Project Supervisor will manage the day-to-day evaluation activities at each site. The local Project Supervisor will serve as the primary liaison between the Field Interviewers and the local VA/VHA staff. S/he will be responsible for coordinating research activities including overseeing Field Interviewers; identifying potential subjects and arranging for approach/consent by Field Interviewers; maintaining the local subject tracking program; conducting preliminary Quality Control and validation of research interviews; and conducting interviews as necessary.
<b>Qualifications</b>	At minimum, the local Project Supervisor will possess a Bachelor's degree in a social sciences field and have experience managing a single, complex project in program evaluation or survey administration. The local Project Supervisor will have demonstrated ability implementing procedures, overseeing research staff, managing work plans, and will possess excellent written and verbal communications skills. Candidates with previous military service or knowledge of military culture preferred.
<b>Salary/Hours</b>	Flat fee per completed interviews; hourly rate for site coordination.
<b>Employer/Agency</b>	Policy Research Associates, Inc.
<b>Address</b>	345 Delaware Avenue
<b>City, State, Zip</b>	Delmar, NY 12054
<b>Contact Person</b>	Raquel Derrick, Project Associate, <a href="mailto:rderrick@prainc.com">rderrick@prainc.com</a> or Dr. Lisa Callahan, Project Manager, <a href="mailto:lcallahan@prainc.com">lcallahan@prainc.com</a> .
<b>Contact Title</b>	See above
<b>Fax Number</b>	(518) 439-7612
<b>Email Address</b>	<a href="#">See above</a>
<b>Application Method</b>	Please send cover letter and resume to the above contacts.
<b>Opening Date</b>	Currently open

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