

Date Posted: 04/18/12

**University of Houston
Graduate College of Social Work
JOB OPPORTUNITY POSTING**

Job Title: Resident Director

Employer/Agency: Haven of Hope House of Houston, Inc.

Job Description: Responsible for the overall establishment, management and operation of programs. The ideal candidate will possess a Masters Degree in a human services field with at least three years of previous program management experience. Experience working in a residential setting is a MUST and with veterans, the homeless and/or individuals with substance abuse/mental health issues is preferred. A Licensed Clinical Social Worker (LCSW) is highly desirable. Demonstrated skills in the following areas are critical: program planning, implementation and evaluation; ability to direct multiple projects; development of and adherence to policies and procedures; budget management; community relations; contract compliance monitoring; personnel management including performance measurement

Qualifications: Masters Degree in a human services' field with three years of related experience or Bachelors Degree with five years transferable experience. At least two years of experience should be in an administrative capacity. Demonstrated skills in the following areas are critical: program planning, implementation and evaluation; development of and adherence to policies and procedures; budget management; community relations; contract compliance monitoring; personnel management; and oversight of a performance measurement system. Experience working with veterans, people in recovery, mentally ill and/or homeless individuals preferred.

Salary/Hours: Negotiable/Full time

Employer/Agency: Haven of Hope House of Houston, Inc.
Address: 5106 Weaver Rd.
City, State, Zip: Houston, Texas 77016

Contact Person: Gloria Dennis
Contact Title: Program Coordinator

Telephone Number: 713-927-9616
Fax Number: 713-633-1950
Email Address: gdennis@havenofhopehouston.com

Application Method: Please email your application to the email address listed

Opening Date: May 11, 2012

If your response to this job posting results in successful employment, please mail the GCSW Office of Alumni and Career Services at with the hiring details of your new job opportunity. Thank you