

**FIELD PRACTICUM II: ADVANCED
EDUCATIONAL CONTRACT**

Student: -----
Field Instructor: -----
Agency: -----
Field Liaison: -----
Semester/Year: -----

I. Agency and Field Instructor

A. Description of field setting

B. Description of specific unit/service of which field instructor is a part

C. Agency and field instructor views on field instruction

D. Preferred teaching methodologies

II. Student Self Assessment

A. Assessment of current strengths

1. Knowledge

2. Skills

3. Values

B. Assessment of limitations

1. Knowledge

2. Skills

3. Values

C. Career goals

D. Experiences desired during semester in field setting

III. Educational Plan: Learning Objectives, Practice Tasks, Specific Assignments

A. PROFESSIONAL IDENTITY: Establish and maintain professional roles and boundaries during the assessment process.

Practice Tasks

1. Identify the difference between the professional role and personal experience during the assessment process.
2. In supervision, identify how one's own biases and/or life experiences may impact the assessment process; demonstrate the ability to modify one's behavior accordingly..
3. Demonstrate the ability to know when to seek out supervision during the assessment process.

Work Plan:

B. VALUES AND ETHICS: Demonstrate an understanding of how personal and professional values guide the assessment process.

Practice Tasks

1. Identify personal values that may influence the assessment process.
2. Demonstrate conscious value based and ethical behavior in professional communication and documentation during the assessment process.

Work Plan:

- C. CRITICAL THINKING: Distinguish multiple sources of knowledge, including research based knowledge and practice wisdom, in the assessment process.**

Practice Tasks

1. Critique the assessment process in relation to desired outcome.
2. Gather and assess relevant information using abstract ideas to interpret information effectively.
3. Demonstrate effective oral and written communication of assessment outcomes.

Work Plan:

- D. DIVERSITY: Assess client systems without discrimination and with respect, knowledge and skill.**

Practice Tasks

1. Describe one's own stereotypes and biases toward diverse cultures and population groups.
2. Articulate how those stereotypes and biases might impact an assessment.
3. Conduct assessments with respect and skill and critique the outcome in relation to non-discrimination.

Work Plan:

E. HUMAN RIGHTS AND SOCIAL JUSTICE: Address relevant issues of oppression and social change when completing an assessment.

Practice Tasks

1. Identify how the standardized agency based assessment process may contribute to or diffuse oppression.
2. Articulate how the assessment process may relate to social change.

Work Plan:

F. RESEARCH: Evaluate the assessment process based on research relevant to the client population and setting.

Practice Tasks

1. Demonstrate familiarity with research relevant to the client population and setting.
2. Critically analyze readings and other resources and apply one of them to improve the assessment process.
3. Review and critique for accuracy at least two empirically based tools and/or measures for assessment.

Work Plan:

G. HBSE/THEORY: Demonstrate application of theoretical frameworks utilized in the assessment process.

Practice Tasks

1. Identify the appropriate theoretical framework used to guide an assigned assessment process.
2. Demonstrate use of the knowledge about individual and organizational development and behavior in the assessment process.
3. Identify strengths and coping patterns pertinent to an assigned client system.

Work Plan:

H. SOCIAL POLICY: Assess how social policy impacts client systems, agencies and communities.

Practice Tasks

1. Assess the impact of a specific *social* policy on a client system within the agency setting.
2. Assess the impact of a specific *agency* policy on a client system within the agency setting.

Work Plan:

I. PROFESSIONAL CONTEXT: Assess organizational policies, functioning, resources, and agency culture for their impact on service delivery.

Practice Tasks

1. Assess agency culture for its impact on achieving agency goals.
2. Assess the adequacy of agency resources for achieving agency goals.
3. Assess how organizational policies relate to organizational functioning.

Work Plan:

J. PRACTICE: Conduct assessments that demonstrate an integrated and contextualized social work perspective.

Practice Tasks

1. Demonstrate effective use of engaging skills when performing assessments of client systems.
2. Demonstrate an ability to use both close-ended and open-ended questions and an understanding of when each is most effective.
3. Demonstrate an ability to gather information from the client and other relevant sources to the problem for which help is sought.
4. Demonstrate an ability to utilize an ecological perspective in assessment.
5. Demonstrate an ability to assess both specific strengths and challenges faced by the client system.
6. Define the assessment outcome with implications for both micro and macro change.

Work Plan:

K. PROFESSIONAL BEHAVIOR: Demonstrate professional behavior with the client system in data gathering and documentation.

Practice tasks

1. Be open to learning.
2. Communicate responsibly and sensitively and with respect toward colleagues, field instructors, administrators, staff, and clients.
3. Demonstrate a willingness and an ability to listen to others.
4. Work effectively with others, regardless of level of authority.
5. Show appearance and demeanor that are appropriate to the roles and settings encountered during the educational experiences.
6. Be punctual and consistent in keeping appointments with clients, colleagues, staff, and community contacts.
7. Be punctual and consistent with meeting deadlines and with documentation.
8. Advocate for him/herself in a constructive manner and first use established channels for conflict resolution.
9. Demonstrate personal responsibility and accountability for one's own time and actions in relation to his or her work.
10. Actively engage in supervision including the prior preparation of an agenda.
11. Exhibit professional behavior in interviews and in professional interactions during the assessment process.
12. Demonstrate familiarity with requirements of the specific assessment process.
13. Develop an effective personal style in the recording of client information during the assessment process.
14. Demonstrate ability to translate data collection into the assessment form or format.

Work Plan:

IV. Administrative Details

- A. Specify hours and days for field**

- B. Describe plan and times for supervision**

- C. Describe plan for making up holiday hours**

- D. Describe plan for making up sick leave**

- E. List any special arrangements required for this field placement (may include such items as required medical tests, background checks, travel reimbursements, and/or required attendance at specific meetings)**

SIGNATURES AND DATES

Student:_____ **Date:**_____

Field Instructor:_____ **Date:**_____

Faculty Liaison:_____ **Date:**_____