

Date Posted: 07/12/2011

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title: Office Manager/ Caseworker

Employer/Agency: Loving Alternative Adoption Agency

Job Description: Oversight of new agency office, possibly some casework

Qualifications: Bachelors degree, social work/office experience, prior experience in adoptions or foster care

Salary/Hours: 20-25 hrs/ \$15-18/hr

Employer/Agency: Loving Alternative Adoption Agency/new office in process of opening

Address: 5005 W 34th St
City, State, Zip: Houston, TX 77092

Contact Person: Kim Dale
Contact Title: Houston Supervisor

Phone: 713-857-0292
Fax: 832-204-6011
Email: kim@lovinghouston.org

Application Method: e-mail resume

Opening Date: May 15th- job opening

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity.
Thank you***