

Date Posted: 6/29/11

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Case Manager

**Employer/ Agency:** Change Happens! (formerly FUUSA)

**Job Description:** Change HAPPENS!, a 501(c) (3) non-profit social services agency located in Houston's Third Ward, is recruiting for a full-time case manager to work in its Adult Services Department. This position reports to the Program Coordinator for Homeless Outreach Services and is responsible for providing intensive case management services to formerly chronically homeless single men participating in the Rescue in Motion 4Him-Permanent Housing Program. The case manager is responsible for marketing the permanent housing program to the community, recruiting perspective participants, providing admissions procedures and establishing program eligibility, monitoring client's progress and needs while in the program, accessing and linking participants to resources, discharge planning, and tracking participants who have exited the program. The case manager will also be responsible for case file documentation of client program activities and progress, entering data into the HMIS (Homeless Management Information System) database and preparing monthly reports reflecting such activity, as indicated.

**Qualifications:**

- Undergraduate degree in social work or behavioral science.
- A minimum of 2 years of successful experience in adult case management preferred.
- Ability to work with homeless individuals of diverse backgrounds and disabilities including physical, mental, substance abuse, HIV/AIDS, etc.
- Outstanding organizational, verbal and written communication skills.
- Ability to travel to multi-site destinations daily.
- Small and large group facilitation skills/experience a plus.

**Salary/Hours:** \$35,000 - \$38,000

**Employer/ Agency:** Change Happens!  
**Address:** 3353 Elgin Street  
**City, State, Zip:** Houston, TX 77004

**Contact Person:** Deborah Veals

**Contact Title:** HR Administrator

**Telephone:** No phone calls or fax please      **Fax:**

**Email Address:** [dveals@changehappenstx.org](mailto:dveals@changehappenstx.org)

**Application Method:** Online: [www.changehappenstx.org](http://www.changehappenstx.org)

**Opening Date:** June 28, 2011

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity. Thank you***