



WESTERN MICHIGAN UNIVERSITY

School of Social Work

Seeks Candidates for Faculty Specialist I/II—Tenure Track
Coordinator Field Education

Minimum Qualifications:

Master's degree in social work.
Experience in social work field education.
Four years post-MSW professional practice experience.

Desired Qualifications:

Excellent interpersonal, oral and written communication skills.
Strong organization and management skills.
The ability to work with diverse groups, such as students, faculty, and business leaders.
A sound familiarity with program evaluation, database management, training and development.
Computer skills.

Responsibilities: This fiscal year position manages and administers the day-to-day operations of the Office of Field Education including: Recruiting, developing, evaluating field placements; maintaining effective working relationships with field placement agencies and field instructors; recruiting, training and evaluating field instructors; advising and placing BSW and MSW students in field agencies; managing field education databases. Other responsibilities include leading and participating with school faculty in field education committees developing and implementing policies and procedures related to fieldwork; teaching at least one course in the Fall and Spring semesters; other field education tasks as designated by the Director of the School of Social Work; and maintaining compliance with CSWE accreditation standards.

School of Social Work: School of Social Work. Please visit www.wmich.edu/hhs/sw to learn about the School and our programs.

Western Michigan University: Western Michigan University (WMU), located in Southwest Michigan, is a vibrant, nationally recognized student-centered research institution with an enrollment of nearly 25,000. WMU delivers high-quality undergraduate instruction, has a strong graduate division, and fosters significant research activities. The Carnegie Foundation for the Advancement of Teaching has placed WMU among the 76 public institutions in the nation designated as research universities with high research activities.

Salary: Competitive and commensurate with qualifications and experience, with an excellent benefits package.

Expected Start Date: August 1, 2011

Application Deadline: The formal review of an applicant will begin immediately upon receipt of all materials. Applications will be accepted until the position has been filled.

Please visit <https://www.wmujobs.org/applicants/jsp/shared/frameset/frameset.jsp?time=1308055435137> for detailed information and application procedures.

Western Michigan University is an affirmative action/equal opportunity employer consistent with applicable federal and state law.

All qualified applicants are encouraged to apply.