

Date Posted: 5/24/11

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Property Coordinator

**Employer/ Agency:** AIDS Foundation Houston, Inc.

**Job Description:** For complete job description, please see our website at [www.AIDShelp.org](http://www.AIDShelp.org)

**Qualifications:** Bachelor's degree preferred or 4 years comparable social service work. Bilingual in English and Spanish preferred. A minimum of 2 years working with HIV/AIDS community social services. Experience with those who have families, knowledge of homelessness and substance abuse issues required.

**Salary/Hours:** 4 day work week

**Employer/ Agency:** AIDS Foundation Houston, Inc.

**Address:** 3202 Wesleyan

**City, State, Zip:** Houston, Texas 77027

**Contact Person:** Human Resources

**Contact Title:** Director of Human Resources

**Telephone:** no phone calls please

**Fax:** 713/623-4029

**Email Address:** [hr@afhouston.org](mailto:hr@afhouston.org)

**Application Method:** email preferred

**Opening Date:**

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity. Thank you***