

Date Posted: 04/05/2011

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Assistant Director of Multicultural Programs

**Employer/Agency:** MIT

**Job Description:** The Assistant Director of Student Activities and Director of Multicultural Programs is a full-time administrative position with a primary focus on students. The Director will work to coordinate existing efforts committed to diversity education and to convene staff and students in the development of new efforts. This position will increase the volume and visibility of diversity efforts, broaden the ripple of these efforts, and truly assist our students in developing into global leaders. In an effort to build coalitions and foster understanding of campus-wide diversity and social justice issues, the Director collaborates with various offices, departments, student organizations, and traditionally under-represented groups on campus.

This position will coordinate programmatic support for an array of student cultural and affinity groups including groups associated with the Black Student Union (BSU) and the Latino Cultural Center (LCC).

The Director will be responsible for leading efforts to offer educational opportunities for majority and minority students on campus through lectures, workshops, programming, and one-on-one conversations. The position will be responsible for supporting individual students around issues of diversity awareness and work collaboratively with colleagues in Residential Life, Department of Athletics, Physical Education and Recreation (DAPER), The Office of Minority Education (OME), Dean for Undergraduate Education (DUE), Dean for Graduate Education (ODGE), and others to weave diversity education and training into the fabric of existing and new programs. The Director will be responsible for

organizing a weekend retreat dedicated to issues of multiculturalism (MCsquared) as well as coordinating the curriculum development and facilitation of an orientation program focused specifically on diversity issues.

**Qualifications:**

- Masters Degree in related discipline required.
- Minimum 3-5 years of experience in related field. Higher education experience preferred.
- Current knowledge of laws, trends, strategies, and practices related to diversity issues in a collegiate environment.
- Demonstrated effectiveness in working with a diverse student community, and knowledge of current issues regarding the needs of students with diverse backgrounds (racial, ethnic, religious, sexual orientation, etc.).
- Experience with support services preferred.
- Proven ability to work collaboratively.
- Ability to successfully navigate incidents of hate-related harassment and discrimination.
- Ability to work evenings and weekends as needed.

**Salary/Hours:** Full-time

**Employer/Agency:** MIT  
**Address:** 77 Massachusetts Ave., W20-549  
**City, State, Zip:** Cambridge, MA 02139

**Contact Person:** Abigail Francis, L.C.S.W.  
**Contact Title:** Director of LGBT Services, Asst. Director of Student Activities

**Phone:** (617)253-0684  
**Email:** [afra@mit.edu](mailto:afra@mit.edu)

**Application Method:** Email

**Opening Date:** Immediately

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity.  
Thank you***