Date Posted: 03/29/2011

University of Houston
Graduate College of Social Work

JOB OPPORTUNITY POSTING

Job Title: Assistant Dean and Director

Employer/Agency: Allegheny College

Job Description: Allegheny College, a small selective liberal arts college located in northwest Pennsylvania, invites applications and nominations for the position of Assistant Dean and Director (of Diversity Affairs; to be changed). The position is a full-time twelve month exempt, administrative position reporting to the Chief Diversity Officer and Associate Dean of the College.

As a part of the newly established Office of Institutional Diversity Equity and Access (IDEA), the Assistant Dean and Director will have the opportunity to help shape the future of diversity programming at the college through collaboration with faculty, staff and students representing every division of the college. The Assistant Dean and Director will foster understanding of diversity and inclusiveness through innovative activities and programs, provide leadership and training in diversity awareness and sensitivity, and engage widely with the college community around issues of diversity, equity, access, social justice, campus climate, and student success (academic progress, retention and mentoring).

Qualifications: Preferred qualifications include a Master's degree and at least four years experience working with multicultural and intercultural communities and underrepresented populations, preferably in an academic setting. Specific experience with students of color, first-generation, GLBTQ, disabled, immigrant, and international students is essential. Demonstrated commitment to inclusion, identity development, diversity training, student success, social justice, and collaboration are essential.

Salary/Hours: Full Time

Employer/Agency:	Allegheny College
City, State, Zip:	Meadville, PA
Application Method:	Please submit a cover letter, resume, and three references for priority consideration by April 13 to the Office of Human Resources, Allegheny College, 520 N. Main Street, Meadville, PA 16335 or by e-mail to hr@allegheny.edu. Review of applications will begin immediately and will continue until the position is filled.
Opening Date:	Immediately

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you