

## Direct Care - Various Programs

Direct Care positions work with children and adults with mental, behavioral and developmental challenges. High school diploma/GED and clean driving history are required.

### Adult Residential (125 Presumpscot Street, Portland, Maine 04103)

- Direct Support Professional (PT) - Adult Program (Various)
- Direct Support Professional Live-In Couple (FT) - Adult Program (Brunswick)

### Brunswick Staff Secure (675 Old Portland Road, Brunswick, Maine 04011)

- Direct Care (FT/PT) - Children's Residential Staff Secure Brunswick Program (Brunswick)
- Awake Night Counselor (FT) - Children's Residential Staff Secure Brunswick Program (Brunswick)

### Cornville Staff Secure (32 Spurwink Lane, Cornville, Maine 04976)

- Direct Care (FT/PD) - Cornville Staff Secure Program (Cornville)

### Chelsea Residential and Day Treatment (31 Spurwink Drive, Chelsea, Maine 04330)

- Direct Care (FT/PT) - Chelsea Program (Chelsea)

### Cummings Residential and Day Treatment (587 Ocean Avenue, Portland, Maine 04103)

- Direct Care (FT) - Cummings Program (Portland)

### Lewiston/Auburn Residential and Day Treatment (581 Sabattus Street, Lewiston, Maine 04240)

- Awake Night Counselor (FT) - Lewiston/Auburn Program (Lewiston)
- Direct Care (PD) - Lewiston/Auburn Program (Lewiston)

### Roosevelt Residential and Day Treatment (341 Pine Street, South Portland, Maine 04106)

- Direct Care (FT/PT) - Roosevelt Program (S. Portland)
- Awake Night Counselor (FT/PT) - Roosevelt Program (S. Portland)

### Staff Intensive Youth Program (17 Bishop Street, Portland, Maine 04103)

- Direct Care (FT) - Staff Intensive Youth Program (Portland)

## Assistant to the Division Director - Randolph Office

Spurwink Services is seeking a full-time Assistant to the Division Director in our Randolph office. Typical duties include, but are not limited to: Routine contact with the Division Director in scheduling meetings and keeping up-to-date schedules for Director and other administrative staff; must initiate and follow-up on requests to other spurwink departments, with contractors, and with key community leaders; must prepare summary reports and easy-to-read presentations using Microsoft Office software. Must track staffing patterns (new hires/transfers/resignations) within the Division (+130 staff). Must have a HS Diploma or GED and have past experience working in a variable-paced work setting. Must be willing to travel on occasion to alternative work sites within the Division (Saco to Belfast).

## Case Manager - Alternate Response Program (Cumberland County)

Spurwink is seeking a full-time, Bachelors-degree LSW or LSW-Cond candidate to bring competency, adaptability and maturity in serving at-risk families in Cumberland County. This position requires being highly organized, working effectively with colleagues and supervisors, being responsive to changes in work schedules, working with other professionals in court, medical and behavioral health settings and having flexibility to meet with families in their home, occasionally beyond normal working hours. •The successful candidate must be familiar with child welfare practices and in working with families within the scope of prescribed policies and procedures. Bachelors-degree LSW or LSW-Cond required.

## Case Manager - Portland Help Center (Portland)

The Portland Help Center, a small multidisciplinary outpatient psychiatric treatment team is seeking an MHRT/C preferably with Drug and Alcohol Counselor Certification. We are seeking one (1) experienced MHRT/C to provide case management services to adults with serious and persistent mental illness in order to promote their integration into the community, achieve symptom stability and relapse prevention. Clean driving history and reliable transportation necessary. BSW or BA degree in a closely related field with conditional MHRT/C or full MHRT/C certification. CADC preferable. ACT team experience helpful.

## **Clinical Social Worker - Portland Help Center (Portland)**

Spurwink Services is seeking a full time Licensed Clinical Social Worker (LCSW) to be a part of a multidisciplinary treatment team at our downtown psychiatric outpatient clinic, Portland Help Center. Responsibilities include being an integral part of the multidisciplinary treatment team, psychosocial assessments, daily telephone and face to face triage with ongoing support to our clinic patients, including supervision of Portland Help Center's case managers and ACT team! The ideal candidate will enjoy working on a Team in the community, have solid inpatient and outpatient experience especially working with adults who have serious and disabling mental illness and co-occurring chemical dependence. Experience or desire to work as part of a professional clinical team essential. Medical background preferred.

## **Development Associate - Administrative**

The Development Associate is responsible for development activities related to corporate sponsorship and special events management for designated community-based organizations (The Compass Project in Portland, The Game Loft in Belfast, and The Augusta Boys and Girls Club in Augusta). The Associate is responsible for achieving revenue goals, outreach to corporate sponsors, and managing special events. The Associate is a full member of the Spurwink Development staff and is also charged with fostering the community organizations' collaboration in all major Spurwink fundraising initiatives. Flexibility and advanced group facilitation skills are required, as is a genuine commitment to collaboration and working with a broad spectrum of employees, volunteers, and members of the business community. Three to five years of experience of corporate sponsorship and special events management, preferably in a development office, are required, as are excellent verbal and presentation skills and strong writing and organizational skills. Knowledge of Raiser's Edge is a plus.

## **Direct Care - American Sign Language (Baxter Program)**

Per Diem Childcare workers needed who are fluent in American Sign Language. Direct Care position to work with deaf/hard of hearing children within our residential home. This position works Sunday through Thursday nights, with July and August off every summer. The rate of pay is \$12.00 per hour. Proficiency in American Sign Language. High school diploma/GED and clean driving history for three years required.

## **Director of Utilization Review - Portland**

Spurwink Services is looking for a Director of Utilization Review. The Director of Utilization Review is responsible for implementation and coordination of a variety of clinical utilization review processes across services delivered in a large mental health agency. The Director will support the development of evidence-based practices and participate in identifying quality improvement initiatives within the agency. Typical duties include: Coordinate and chair utilization review meetings, follow up on UR recommendations, assure that consumers are served at the least restrictive, appropriate level of care, assess data and identify areas for additional resources or training, provide quality oversight of submissions to managed care company, review case records. Doctoral or Master's degree in psychology, social work, or psychiatric nursing.

## **Educational Technician III - Casco Program (Casco)**

Educational Technician III needed to work 1:1 with students having emotional, behavioral, and/or developmental challenges at our Casco program. Must be able to set clear, consistent limits, develop therapeutic relationships and assist with delivery of educational programming. Experience with similar populations desired. Applicant must hold or be eligible for Department of Education, Educational Technician III certification.

## **Educational Technician III (Anticipated) - Cornville Program (Cornville)**

Educational Technician III position in the day treatment program of our Cornville staff secure residential unit. Students have a wide range of severe emotional, behavioral and developmental challenges. Position includes regular school year and seven week extended year program. The successful candidate will make therapeutic relationships and assist with the delivery of educational programming. Must learn to think clinically; set consistent, therapeutic limits; and work well within a team. Applicant must have or be eligible for Educational Technician III certification through having completed 90 college credit hours. Experience with students on the Autism spectrum a plus.

## **Occupational Therapist - Cornville Program (Cornville) Sign On Bonus!!**

Spurwink Services has an opening for an OTR for up to 24 hours per week in our Cornville location. Experience with behavioral, emotional and learning challenges, developmental delays and PDD Spectrum/Autism preferred. Master's Degree, Maine Licensure, and appropriate certification preferred; new graduates will be considered. Supervision is provided. \$1K Sign On Bonus!!! \$500 upon hire and then \$500 after 6 months of employment.

## **Occupational Therapy Assistant - Cornville Program (Cornville) Sign On Bonus!!**

Spurwink Services has an immediate opening for a Certified Occupational Therapy Assistant (COTA/L) at our Cornville location. This is a 24 hours a week position. Experience with emotional, behavioral, learning challenges, developmental disabilities, and ASD/Spectrum diagnoses preferred. \$500 Sign On Bonus!! \$250 upon hire and then \$250 after 6 months of employment.

## **Occupational Therapist - New Hampshire Program (Rochester, NH)**

Spurwink Services has an opening for an OTR for 20 hours at our new Rochester, NH Program. Experience with behavioral, emotional and learning challenges, preferred. Master's Degree and New Hampshire licensure required. New graduates will be considered. Supervision is provided.

## **Social Worker - Child Abuse Program (Portland)**

Spurwink Services is in search of an experienced, talented Clinical Social Worker to join our extensive, integrated treatment team! Spurwink Services will customize a specific training plan suited to your personal training needs. We are seeking an energetic, dedicated part-time Master's Level Social Worker in our Child Abuse Program, a forensic evaluation program for maltreated youth. We'll count on you to: perform psychosocial assessments, conduct forensic interviews of children, work with a multi disciplinary team, and work collaboratively with law enforcement and Child Protective Services. Maine State LMSW-CC or equivalent required, LCSW/LCPC preferred. Supervision and training provided, experience with children preferred.

## **Social Worker - New Hampshire Program (Rochester, NH)**

Spurwink Services is seeking energetic, dedicated full time and half time licensed Master's Level clinicians for our new Rochester, NH day treatment program for secondary students with emotional and behavioral issues. Typical duties include: Psychosocial assessment, individual, group and family treatment, behavior plan development; consultation and collaboration to/with team members both internal and external. Two year Master's degree or Doctoral degree from a school approved by the Council on Social Work Education. At least 30 semester hours or 48 quarter hours of the coursework for the Master of Social Work degree must be primarily related to clinical social work in content. Two years or 3,000 hours of post-master's, supervised, paid clinical experience and 100 hours of supervision. Pass ASWB exam (clinical level). State of New Hampshire licensure.

## **Special Education Teacher (Sign-On Bonus!) - Casco Program (Casco)**

Full Time Special Education Teacher needed for self-contained day treatment classroom at our Casco residential program for adolescents with severe emotional, behavioral, and/or developmental challenges. Candidate must be able to set firm consistent limits, deliver small group and individual curriculum/educational programming, supervise paraprofessional, be a leader in the educational milieu, complete paperwork in a timely fashion and utilize a relational milieu therapy model. A background in assessments and learning challenges a plus. Multi-disciplinary team and required seven week summer component. This position has a \$2K Sign-On Bonus. \$1K upon hire and \$1K after six months of employment.

## **Special Education Teacher (Anticipated) - Cornville Program (Cornville)**

Spurwink Services is searching for a full-time Special Education Teacher to work in the therapeutic day treatment component of a residential program for children and young adolescents with a range of severe emotional, behavioral, and developmental disabilities, including children on the autism spectrum. Position includes a seven week summer component and requires State of Maine teacher certification (282, 286) in Special Education K-12 or documented eligibility for targeted needs, conditional or transitional certificate. Responsibilities include development and delivery of educational programming, supervision of paraprofessional staff, ability to make strong relationships as well as set clear limits with students and to work with a multi-disciplinary team.

## **Special Education Teacher - New Hampshire Program (Rochester, NH)**

Spurwink Services is seeking a Special Education Teacher for a new day treatment program serving students with learning issues and emotional/behavioral challenges. This position requires the ability to adapt curriculum to the academic levels of the students. The successful candidate will possess excellent behavior management skills and be able to function in a team oriented environment. Minimum qualifications are to hold or be eligible for New Hampshire Certification as a Teacher of Exceptional Students in one or more endorsement areas. Additional content area certification(s) a plus.

## **Speech and Language Pathologist - Cummings Program (Portland) Sign On Bonus!!**

Spurwink Services is seeking a dynamic speech-language pathologist to fill a full time position within our Portland-based Cummings day treatment program. The position will offer a diverse professional experience including screening, evaluation, and treatment for youth with behavioral, emotional, and developmental disabilities ages 13 to 20. Spurwink provides special education programming for students based on an academic year, as well as a seven-week summer component. Maine state licensure fees and ASHA dues paid and administrative supervision provided. Masters degree, Maine State License in Speech-Language Pathology, Maine DOE 293 certification required; CCC or CF considered. \$2K Sign on Bonus!! \$1K upon hire and \$1K after 12 months.

## **Speech and Language Pathologist - New Hampshire Program (Rochester, NH)**

Spurwink Services is seeking to fill a half time position in our new Rochester, NH program, providing evaluation and Individual/group treatment in a clinical interdisciplinary setting. We pay state licensure fees, ASHA dues, and required continuing education. Supervision provided. Masters degree and New Hampshire State License in Speech/Language Pathology. CCC preferred, will consider strong CFY candidate.

## **Speech and Language Pathologist - Portland Area**

Spurwink Services is seeking a dynamic speech-language pathologist to fill a flexible full or part time position within our special education day treatment programs in the greater Portland area. The position will offer a diverse professional experience including screening, evaluation, and treatment for children and youth with behavioral, emotional, and developmental disabilities. Spurwink provides special education programming for students based on an academic year, as well as a seven-week summer component. Maine state licensure fees and ASHA dues paid and administrative supervision provided. Masters degree, Maine State License in Speech-Language Pathology, Maine DOE 293 certification required; CCC or CF considered.

## **Staff Accountant - Administrative Office (Portland)**

Spurwink Services is looking for full-time Staff Accountant for our Administrative Office in Portland. The Staff Accountant shall report to the Accounting Manager and shall assist the Accounting Manager with the following various duties, including: Maintaining the agency's system of accounts; keeping books and records on all company transactions and assets, assisting with the audits of the year-end financial statements and audits by third-party funding agencies, and performing various other duties as deemed appropriate and necessary by the Accounting Manager. Applicant must have a Bachelor's degree in Accounting or other appropriate, technical undergraduate degree with additional specialized training and/ or applied knowledge in the areas of operational budgeting and variance analysis and financial statement preparation.

## **Therapeutic Couples - Various Locations**

Come join us in providing a natural home setting for our clients with emotional, behavioral, developmental and/or learning challenges in our agency-owned homes in Southern and Central Maine. Relevant experience helpful; ability to be nurturing and provide firm limit setting and behavior management as needed. Team approach, training, supervision and on-call support provided. The couple MUST live in our agency home. Unfortunately, many of our current openings CANNOT accommodate couples who would wish to bring their own children to live with them in our homes. Spurwink provides a vehicle, the home and household expenses.