

Date Posted: 2/15/10

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Residential Counselor

**Employer/ Agency:** Houston Area Women's Center

**Job Description:**

**GENERAL**

**DESCRIPTION:** Coordinates and provides individual and group counseling services for women and children at the residential facility.

**CLASSIFICATION:** Professional – Full time

**SUPERVISOR:** Manager of Client Services- Residential

**STATUS:** Exempt

**ESSENTIAL FUNCTIONS OF THIS POSITION:**

1. Create and enforce procedures for all staff, interns, and volunteers.
2. Provide individual and group counseling sessions for up to 20 hours each week
3. Develop group curriculums for clients in both English and preferably Spanish as well.
4. Coordinate and manage weekly therapeutic and advocacy groups as well as other counseling needs at the residential facility
5. Model and teach conflict resolution skills to women and children
6. Provide crisis counseling for clients as needed
7. Work evenings and Saturdays as needed, and be available to provide coverage on holidays and weekends in unexpected emergencies

**Qualifications:**

1. Bachelor's Degree in social sciences/counseling
2. Minimum of two years counseling experience with women and children
3. Minimum of one year experience in coordination of social services
4. Understanding of and sensitivity to issues of domestic violence as they relate to women, children, and family dynamics
5. Knowledge of children's developmental levels and regression associated with trauma
6. Skilled in crisis intervention and conflict resolution with children and families
7. Knowledge of laws and regulations relating to child abuse and neglect, sexual abuse, liability and negligence

8. Knowledge of community resources and services to women and families
9. Strong verbal, writing, and listening skills
10. Experience in Microsoft Office
11. Possess a valid Texas driver's license, reliable means of transportation, and ability to drive a van
12. Bilingual (English/Spanish) is strongly preferred

**Salary/Hours: TBA/M-F/daytime**

**Employer/ Agency: Houston Area Women's Center**

**Address: 1010 Waugh Dr**

**City, State, Zip: Houston, TX 77019**

**Contact Person: Yolanda Kemp**

**Contact Title: Human Resources Generalist**

**Telephone: 713-528-6798**

**Fax: 713-526-7863**

**Email: [hr@hawc.org](mailto:hr@hawc.org)**

**Application Method: e-mail or fax resume**

**Opening Date: OPEN**

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity. Thank you***