

**STUDENT FEES ADVISORY COMMITTEE (SFAC)**  
**FY2026 PROGRAM QUESTIONNAIRE**

INSTRUCTIONS: *Please respond to all questions. An electronic copy of your responses in PDF format should be sent to the SFAC Committee via the Dean of Students Office, at [dlyoung4@central.uh.edu](mailto:dlyoung4@central.uh.edu) by 1:00 p.m., Friday, October 18, 2024. It should be noted that only electronic submissions will be considered. Only those requests submitted by 1:00 p.m., October 18, 2024 will be guaranteed full consideration.*

1. **Please provide a one-page executive summary of your questionnaire responses. This summary should include, in brief terms: your unit's mission, goals that support your mission, and a justification of your unit's student fee allocation in terms of benefits for students.**

The Division of Student Affairs cultivates an environment that facilitates belonging, wellbeing, and student success through engagement, discovery, and learning. Our vision is to build a transformative Cougar experience of a Top 50 Public University. Currently, the division annually employs 337 full-time staff and about 1400 student workers across the 23 departments; and oversees an operating budget of \$108.6 million, which is comprised of student fees, self-generated revenue, designated tuition, and federal/state funds.

The Division of Student Affairs continues to work to improve the student experience at UH through programs, services, and initiatives. Notable examples of this in FY24 from across the division include the following:

- **Cougars in Recovery** was one of the first programs in the country to be accredited by the Association of Recovery in Higher Education.
- The **AD Bruce Religion Center** saw a 30% increase in the number of students attending signature events compared to FY23, and a 71% increase compared to FY22.
- The **Center for Student Advocacy and Community's** Cougar Cupboard distributed over 287,000 lbs of Food to 2,904 UH students.
- The **Center for Student Involvement** saw attendance at Frontier Fiesta increased from 13,836 in Spring 23 to 18,157 in Spring 24.
- The **Center for Student Media** saw a 5.7% increase in the number of students engaged in media creation activities.
- **Counseling and Psychological Services (CAPS)** saw a 600% increase in the number of individual counseling appointments compared to FY23.
- **Togetherall platform:** 416 enrolled; 69% not seeking additional formal mental health support
- The **Dean of Students Office's** Student Outreach & Support Staff reported 480 total cases over the 2023-2024 academic year, and processed 41 emergency loans for students.
- The **Justin Dart, Jr Student Accessibility Center** saw a 15% increase in the number of accommodation requests compared to the previous year.
- The **Student Centers** saw 2.9 million visitors (not unique individuals) and a 29% increase (compared to FY23) in the total usage of study rooms.
- **Veteran Services** saw a 73% increase in the number of utilizing their services over the Fall 2023/Spring 2024 semesters compared to the same period a year ago (Fall 2022/Spring 2023).
- The **Women and Gender Resource Center** saw a 287% increase in the total number of office visits it saw compared to FY23.

2. **Please discuss the means that you are utilizing to evaluate both your success in achieving the DSA strategic initiatives and/or action steps and their importance as compared to others that you might pursue. Where data exists, discuss any assessment measures and/or learning outcomes used to evaluate program success. Please provide the method for collecting this data.**

The Division of Student Affairs evaluates success through a variety of methods. In addition to programmatic assessments conducted by individual departments, the division has also initiated tracking system for key

programs and services. At the end of each semester, every department submits ID numbers for students involved in key programs and services to the Vice President of Student Affairs' office. These IDs are then be used to determine the academic success of students involved with those different programs, including average completed credit hours, average GPA, retention rates, and overall engagement rates. The assessment of these IDs will be available later in the year.

In addition to tracking student engagement in key programs/services, each department reports key numbers to the Vice President of Student Affairs' office for metrics related to the division's strategic plan. Results from our first year of the strategic plan are:

- \$3,715,238 worth of goods or services to provided to economically disadvantaged students
- 83,869 hours of career related experiences for student employees
- 4,066 student volunteers engaging in Houston's Third Ward
- 1,247 faculty/staff volunteers helping DSA department programs/services/events

Finally, the division also tracks student satisfaction from through the annual student satisfaction survey that is sent to all students every spring semester. This past Spring students reported the highest levels of student satisfaction since the survey started in 2017 in the areas of student belonging (4.00/5.00), student involvement opportunities (4.09/5.00), and campus events, activities, and traditions (3.84/5.00).

- 3. Please discuss any budget or organizational changes experienced since your last (FY2025) SFAC request, their impact on your programs, and your reason for implementing them. SFAC recognizes that some programs did not receive the funds that they requested, that some programs were impacted by additional expenses after the conclusion of the budget cycle, and that some programs may be ahead of or behind their self-generated income projections.**

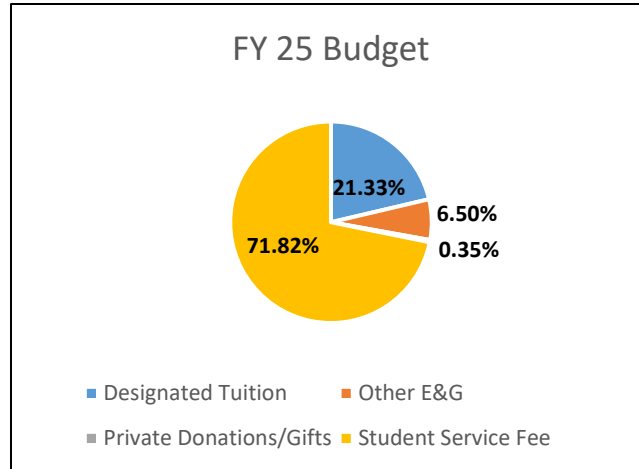
Within the Vice-President's Office, the VC/VP for Student Affairs positions was permanently filled with the hire of Dr. Paul Kittle in January of 2024. Otherwise, no budget or organizational changes occurred in the VP Office.

At the Division level, departments funded by the student service fee and the student center fee were analyzed in depth in FY24 with four departments (Center for Fraternity and Sorority, Center for Student Media, Center for Student Advocacy and Community, and the remainder of the budget for the Center for Student Involvement) moving from being funded by the student service fee to the student center fee. Additional details surrounding these funding moves will be addressed by those departments' questionnaires.

- 4. Recognizing that the potential to generate additional Student Service Fee income for FY2025 base funding is extremely limited and recognizing that it is likely that some units will not be allocated the new base budget and/or one-time funds requested. Please provide a narrative of how your unit would accommodate a reduction of 5.0% in your total FY2025 base Student Service Fee budget request and provide a line-item explanation of where budgetary cuts would be made.**

A 5% reduction in FY26 funding would be a budgetary cut of \$76,198. This would come as a reduction in maintenance and operations and travel.

- 5. What are the other possible sources of funding available to your unit and what efforts are being made to access them (e.g. grants, donations, etc.)? If you receive funds from other sources, please briefly describe the source, purpose, and duration of the funding and report the amounts received in the appropriate rows/columns on the SFAC Spreadsheet.**



6. Please use the following file naming conventions when submitting your pdf files to the Dean of Students:

FY26Q_DepartmentName	Questionnaire
FY26AOT25a_DepartmentName	Add'l One time request - change "a" to "b", "c", etc for additional one-time requests
FY26WS_DepartmentName	Excel worksheet
FY26BA_DepartmentName	Base Augmentation request
FY26OTa_DepartmentName	One time request - change "a" to "b", "c", etc for multiple one-time requests
FY25PRES_DepartmentName	Presentation

**NOTE:** *The totality of your responses to these questions should give the members of the Committee a comprehensive understanding of the role and function of your unit(s). To the extent that your responses do not accomplish this, please revise them accordingly.*

**Questionnaire completed by:** Caron Park, Executive Director of Business Services for DSA  
 Scott Radimer, Director for Assessment and Planning for DSA