

STUDENT SERVICE FEE REQUEST FOR 2023-2024

FISCAL YEAR 2024

Name of Unit: Children's Learning Center  
 Dept#: H0229

	FY 2022 Approved Budget 2021-2022	FY 2022 Actuals 2021- 2022	FY 2023 Approved Budget 2022-2023	FY 2023 Projected Actuals for 2022-2023	FY 2024 Budget Request for 2023-2024
<b>Funding Sources</b>					
Student Service Fees- Base Budget	113,329	113,329	113,329	113,329	113,329
SSF Merit/Salary Increase		-		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request		29,998		-	524,057
Student Service Fees One-Time Additional Request				40,000	
SSF One Time Fund Equity Rollover		127,087		50,686	
CFWD from Prior Year (Open Commitments)		(114)		-	
<b>Income From All Other Sources</b>					
State Funding (Fund 1)					
Designated (Fund 2)	2,151	3,500	5,597	5,597	3,500
Designated (Fund 2)/Sales&Services E&G		-			
Sales & Services Income (Fund 3)		4,200			
Programs/Events Income (Fund 3)	2,177,540	1,983,582	2,148,235	2,000,000	2,148,235
Facility Rental Income (Fund 3)		15,060			
Gifts/Donations (Fund 4)	14,961	1,690	4,000	4,000	3,000
Grants (Fund 5)	558,987	132,806	558,987	942,360	0
Fund Balance			14,286	14,286	0
<b>Other Income (Itemize below)</b>					
Dedicated Fees-Base Budget-Student Center		-			
Dedicated Fees-Base Budget-SC Transformation		-			
Dedicated Fees-Base Budget Recreation Facility		-			
UH Commitments (3048-I0385)	100,000	100,000	100,000	100,000	100,000
Pandemic Mitigation Contribution		292,245			
<b>Subtotal of Income</b>	<b>2,966,968</b>	<b>2,803,383</b>	<b>2,944,434</b>	<b>3,270,258</b>	<b>2,892,121</b>
<b>Deductions from Income</b>					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
<b>Subtotal of Deductions from Income</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>2,966,968</b>	<b>2,803,383</b>	<b>2,944,434</b>	<b>3,270,258</b>	<b>2,892,121</b>

Expenses	Approved Budget 2021-2022	Actuals 2021- 2022	Approved Budget 2022-2023	Projected Actuals for 2022-2023	Budget Request for 2023-2024
<b>Salaries and Wages</b>					
Exempt Category Employee Salaries	822,651	799,563	766,149	799,563	799,563
Non-Exempt Employee Wages	419,584	317,630	417,809	417,809	417,809
Student Workers Wages (NCWS)	162,440	94,183	162,440	180,440	180,440
Student Workers Wages (Graduate Students)	6,770	-	6,000	6,000	6,000
Other Temporary Workers Wages		-			
Longevity	40,780	39,060	37,650	37,650	37,650
Graduate Insurance Stipend		-			
Shift Differential Wages		-			
Overtime Wages		653			
<b>Salaries and Wages Total</b>	<b>1,452,225</b>	<b>1,251,088</b>	<b>1,390,048</b>	<b>1,441,462</b>	<b>1,441,462</b>
<b>Fringe Benefits</b>	<b>Fringe Benefits Total</b>	<b>449,973</b>	<b>465,784</b>	<b>430,675</b>	<b>588,047</b>
<b>Other Expenses</b>					
Advertising	1,000	-	1,000	3,000	1,000
Awards		230			
Business Meals	1,000	967	1,000	1,000	500
Clinical/Lab Supplies		-			
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs	1,000	-	1,000	5,000	0
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold		-			
Facilities Work Orders	145,269	124,360	145,269	174,323	152,041
Financial/Legal	32,000	22,125	32,000	32,000	25,000
Office/General Supplies	35,000	30,193	35,000	50,000	20,000
Other Expense		3,817			
Parts/Furniture	31,000	1,194	31,000	50,000	2,000
Printing/Postal/Freight	1,000	306	1,000	1,000	200
Professional Development	4,813	1,714	5,537	10,000	5,000
Programs/Events	5,000	120	5,000	5,000	1,000
Prospective/New Employee		-			
Rental/Lease	18,000	4,429	18,000	18,000	5,000
Repairs/Maintenance		-			
Scholarships/Stipends	355,000	95,437	555,006	355,000	355,000
Security Services		-			
Services		-			
Student Leader Stipend		-			
Teaching Food	38,000	22,762	38,000	75,000	25,000
Teaching Supplies	75,000	26,407	75,000	75,000	25,000
Telecom Services/Supplies	11,000	9,120	11,000	11,000	11,000
Temporary Staffing		-			
Travel	6,500	15,730	3,000	25,000	25,000
Travel/Guest		-			
Travel/Student		-			
Uniforms	2,500	-	2,500	5,000	500
Utilities	25,000	18,385	32,000	32,000	32,000
<b>Other Itemized</b>					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)	152,929	169,000		179,627	
Debt Service		-			
Deferred Maintenance / Reserve		-			
Prior year transactions		-			
Admin Charge (6% of Total Expense)	119,525	111,396	127,165	129,565	173,137
Bad Debt Expense		-			
Indirect Cost	4,234	9,838	4,234	4,234	4,234
<b>Other Expenses Total</b>	<b>1,064,770</b>	<b>667,529</b>	<b>1,123,711</b>	<b>1,240,749</b>	<b>862,612</b>
<b>TOTAL EXPENSE</b>	<b>2,966,968</b>	<b>2,384,402</b>	<b>2,944,434</b>	<b>3,270,258</b>	<b>2,892,121</b>
<b>BALANCE (Income less Expenses)</b>	<b>0</b>	<b>418,981</b>	<b>0</b>	<b>0</b>	<b>(0)</b>

SFAC Only - FY2022 Recap

	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	5,050	5,050	-		5,050
Maintenance&Operations/Travel	13,279	170,250	42,877		127,373
Administrative Charges	-	-	2,573		(2,573)
Scholarships&Fellowship	95,000	95,000			95,000
Fund Transfers	-	(127,087)	42,027	50,686	(219,800)
SFAC Totals	113,329	143,213	87,476	50,686	5,050

  

Funds to be Returned to Reserve	5,050
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: Jenny Skopel  
 Title: Director  
 Date: 10/13/2022

Other AVP Required Signatures/Dates: Paul J 10/13/2022

Form Completed By: Celeste Fuentes

Certifying Signature & Date: Celeste Fuentes 10/13/2022