

STUDENT SERVICE FEE REQUEST FOR 2020-2021

FISCAL YEAR 2021

Name of Unit: Health Center

Dept#: H0207

	FY 2019 Approved Budget 2018-2019	FY 2019 Actuals 2018-2019	FY 2020 Approved Budget 2019-2020	FY 2020 Projected Actuals for 2019-2020	FY 2021 Budget Request for 2020-2021
<b>Funding Sources</b>					
Student Service Fees- Base Budget	1,978,753	1,978,753	1,978,753	1,978,753	1,978,753
SSF Merit/Salary Increase		0		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request			-	-	
Student Service Fees One-Time Additional Request					
SSF One Time Fund Equity Rollover				110,983	
CFWD from Prior Year (Open Commitments)		(1,270)			
Remainder of SSF Funds					
<b>Income From All Other Sources</b>					
State Funding (Fund 1)					
Immunizations/Dental/Misc Med Supplies (Fund 3)	375,000	278,183	225,000	250,000	250,000
Laboratory Income (Fund 3)	675,000	1,017,923	1,000,000	1,000,000	1,000,000
Prescriptions/OTC Medicines Income (Fund 3)	400,000	745,467	975,000	600,000	600,000
Office Visits Income (Fund 3)	605,000	698,555	730,000	730,000	730,000
Office Procedures Income (Fund 3)	45,000	61,334	65,000	65,000	65,000
Gifts/Donations (Fund 4)	146	70	99	100	100
Grants (Fund 5)		0			
<b>Other Income (Itemize below)</b>					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC Transformation		0			
Dedicated Fees-Base Budget Recreation Facility					
<b>Subtotal of Income</b>	<b>4,078,899</b>	<b>4,779,015</b>	<b>4,973,852</b>	<b>4,734,836</b>	<b>4,623,853</b>
<b>Deductions from Income</b>					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Bad Debt		-			
<b>Subtotal of Deductions from Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL INCOME</b>	<b>4,078,899</b>	<b>4,779,015</b>	<b>4,973,852</b>	<b>4,734,836</b>	<b>4,623,853</b>

Expenses	Approved Budget 2018-2019	Actuals 2018-2019	Approved Budget 2019-2020	Projected Actuals for 2019-2020	Budget Request for 2020-2021
<b>Salaries and Wages</b>					
Exempt Category Employee Salaries	1,586,442	1,511,055	2,031,216	1,823,424	1,823,424
Non-Exempt Employee Wages	499,815	462,722	505,842	529,730	529,730
Student Workers Wages (NCWS)		6,496	10,000	10,000	10,000
Student Workers Wages (Graduate Students)		-			
Longevity	17,892	17,552	18,200	22,274	22,274
Graduate Insurance Stipend		1,802			
Overtime Wages		-			
<b>Salaries and Wages Total</b>	<b>2,104,149</b>	<b>1,999,627</b>	<b>2,565,258</b>	<b>2,385,428</b>	<b>2,385,428</b>
<b>Fringe Benefits</b>					
<b>Fringe Benefits Total</b>	<b>617,457</b>	<b>533,393</b>	<b>769,577</b>	<b>582,956</b>	<b>582,956</b>
<b>Other Expenses</b>					
Advertising	4,840	3,076	5,000	5,000	5,000
Awards		279	300	300	300
Business Meals	1,500	2,811	2,850	3,000	3,000
Clinical/Lab Supplies	450,000	569,088	460,000	575,000	575,000
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs	47,500	21,142	61,520	21,000	21,000
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold	325,000	252,136	390,000	310,000	310,000
Facilities Work Orders	1,000	2,760	2,500	2,800	2,800
Financial/Legal	20,000	21,167	20,000	21,000	21,000
Office/General Supplies	40,000	13,151	50,000	14,000	14,000
Other Expense		-			
Parts/Furniture	71,025	1,254	13,000	1,250	1,250
Printing/Postal/Freight	3,000	5,007	6,000	6,500	6,500
Professional Development	15,000	13,322	15,000	19,500	19,500
Programs/Events		6,384	6,000	12,500	12,500
Prospective/New Employee/		-			
Rental/Lease	4,500	3,723	4,000	4,000	4,000
Repairs/Maintenance	1,000	1,461	2,500	1,500	1,500
Scholarships/Stipends		-			
Security Services		-			
Services	10,000	101,237	27,650	180,000	180,000
Student Leadership Stipend		-			
Teaching Food		-			
Teaching Supplies		-			
Telecom Services/Supplies	20,000	24,767	29,500	25,000	25,000
Temporary Staffing	120,700	516,416	240,000	125,000	125,000
Travel	7,500	2,403	6,000	10,000	10,000
Travel/Guest		-			
Travel/Student		-			
Uniforms	4,000	1,875	6,000	3,000	3,000
Utilities	17,500	16,905	18,000	17,000	17,000
Utility Rebate	(8,342)		(8,342)		
<b>Other Itemized</b>					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Admin Charge (6% of Total Expense)	201,570	230,661	281,539	259,244	259,244
Reserves		-			
<b>Other Expenses Total</b>	<b>1,357,293</b>	<b>1,811,024</b>	<b>1,639,017</b>	<b>1,616,594</b>	<b>1,616,594</b>
<b>TOTAL EXPENSE</b>	<b>4,078,899</b>	<b>4,344,044</b>	<b>4,973,852</b>	<b>4,584,978</b>	<b>4,584,978</b>
<b>BALANCE (Income less Expenses)</b>	<b>0</b>	<b>434,971</b>	<b>0</b>	<b>149,859</b>	<b>38,875</b>

SFAC Only - FY2019 Recap

	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	1,738,058	1,738,058	1,606,769		131,289
Maintenance&Operations/Travel	240,695	239,425	259,731		(20,306)
Utilities	-	-	-		0
Fund Transfers for Maintenance					0
<b>SFAC Totals</b>	<b>1,978,753</b>	<b>1,977,483</b>	<b>1,866,500</b>	<b>0</b>	<b>110,983</b>

Funds to be Returned to SHC Reserve	110,983
-------------------------------------	---------


APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.  
(print names & UH affiliation next to all signatures.)

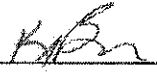
Signature of Department Head: 

Title: Chief Physician / Executive Director

Date: 10/17/19

Other AVP Required Signatures/Dates:  10/17/19

Form Completed By: \_\_\_\_\_

Certifying Signature & Date:  10/17/19