

STUDENT SERVICE FEE REQUEST FOR 2020-2021

FISCAL YEAR 2021

Name of Unit: Children's Learning Center
 Dept#: H0229

	FY 2019	FY 2019	FY 2020	FY 2020	FY 2021
Funding Sources	Approved Budget 2018-2019	Actuals 2018- 2019	Approved Budget 2019-2020	Projected Actuals for 2019-2020	Budget Request for 2020-2021
Student Service Fees- Base Budget	113,329	113,329	113,329	113,329	113,329
SSF Merit/Salary Increase		-		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request			-	-	
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover					
CFWD from Prior Year (Open Commitments)		973		-	
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)	1,822	5,216	20,000	20,000	20,000
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)		268,046			
Programs/Events Income (Fund 3)	2,204,815	1,904,356	2,175,000	2,175,000	2,175,000
Facility Rental Income (Fund 3)		-			
Gifts/Donations (Fund 4)	7,000	2,569	4,000	4,000	4,000
Grants (Fund 5)	375,000	370,750	558,987	558,987	558,987
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		-			
Dedicated Fees-Base Budget-SC Transformation		-			
Dedicated Fees-Base Budget Recreation Facility		-			
UH Commitments (3048-10385)	100,000	100,000	100,000	100,000	100,000
Federal Pass-Thru (Hazard Mitigation Grant)					
Subtotal of Income	2,801,966	2,765,238	2,971,316	2,971,316	2,971,316
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Subtotal of Deductions from Income	0	-	0	0	0
TOTAL INCOME	2,801,966	2,765,238	2,971,316	2,971,316	2,971,316

Expenses	Approved Budget 2018-2019	Actuals 2018- 2019	Approved Budget 2019-2020	Projected Actuals for 2019-2020	Budget Request for 2020-2021
Salaries and Wages					
Exempt Category Employee Salaries	779,206	794,596	779,206	775,163	775,163
Non-Exempt Employee Wages	435,465	450,826	435,465	458,662	458,662
Student Workers Wages (NCWS)	254,503	192,395	300,000	300,000	300,000
Student Workers Wages (Graduate Students)	6,000	6,737	6,000	6,000	6,000
Other Temporary Workers Wages	-	-	-	-	-
Longevity	35,000	33,040	35,000	33,120	33,120
Graduate Insurance Stipend	-	-	-	-	-
Shift Differential Wages	-	-	-	-	-
Overtime Wages	-	142	-	-	-
Salaries and Wages Total	1,510,174	1,477,736	1,555,671	1,572,945	1,572,945
Fringe Benefits	Fringe Benefits Total	440,589	507,398	440,445	498,927
Other Expenses					
Advertising	600	375	600	600	600
Awards	-	4,990	-	-	-
Business Meals	350	384	1,000	1,000	1,000
Clinical/Lab Supplies	-	-	-	-	-
Competition Fees	-	-	-	-	-
Computer/Hw/Sw Supplies/Repairs	-	-	-	-	-
Construction/Renovation	-	-	-	-	-
Consulting Services	-	-	-	-	-
Cost Of Goods Sold	-	-	-	-	-
Facilities Work Orders	100,000	113,293	164,352	125,000	125,000
Financial/Legal	26,200	28,347	32,000	32,000	32,000
Office/General Supplies	18,000	37,254	35,000	35,000	35,000
Other Expense	-	-	-	-	-
Parts/Furniture	12,000	2,167	12,000	12,000	12,000
Printing/Postal/Freight	1,000	92	1,000	1,000	1,000
Professional Development	4,250	(2,462)	8,000	8,000	8,000
Programs/Events	10,000	9,829	10,000	10,000	10,000
Prospective/New Employee	-	-	-	-	-
Rental/Lease	18,000	21,221	18,000	18,000	18,000
Repairs/Maintenance	-	-	-	-	-
Scholarships/Stipends	313,963	266,039	350,000	336,137	336,137
Security Services	-	-	-	-	-
Services	-	925	-	-	-
Student Leadership Stipend	-	-	-	-	-
Teaching Food	29,860	30,396	38,000	38,000	38,000
Teaching Supplies	75,000	48,713	75,000	50,000	50,000
Telecom Services/Supplies	28,000	9,678	11,000	11,000	11,000
Temporary Staffing	-	-	-	-	-
Travel	6,000	2,956	6,000	6,000	6,000
Travel/Guest	-	-	-	-	-
Travel/Student	-	-	-	-	-
Uniforms	100	-	5,000	5,000	5,000
Utilities	30,000	29,508	32,000	32,000	32,000
Other Itemized					
Projects-Furniture & Equipment CAPITAL	-	-	-	-	-
Projects-Construction (equity transfer)	-	-	-	-	-
Debt Service	-	-	-	-	-
Deferred Maintenance / Reserve	-	-	-	-	-
Prior year transactions	-	(900)	-	-	-
Admin Charge (6% of Total Expense)	155,206	128,350	134,841	137,300	137,300
Bad Debt Expense	-	-	-	-	-
Indirect Cost	22,674	23,712	41,407	41,407	41,407
Other Expenses Total	851,203	754,867	975,200	899,444	899,444
TOTAL EXPENSE	2,801,966	2,740,001	2,971,316	2,971,316	2,971,316
BALANCE (Income less Expenses)	(0)	25,236	(0)	(0)	(0)

SFAC Only - FY2019 Recap

	FY 2019	FY 2019	FY 2019	FY 2019	FY 2019
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	12,095	12,095	9,233		2,862
Maintenance&Operations/Travel	10,734	11,707	29,331		(17,624)
Scholarships&Fellowship	90,500	90,500	71,667		18,833
Fund Transfers				4,072	(4,072)
SFAC Totals	113,329	114,302	110,230	4,072	(0)

Funds to be Returned to Reserve	(0)
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: Jennifer Skopac
 Title: Director, CLC
 Date: 10/16/19

Other AVP Required Signatures/Dates: Walter T. Dumas 10/16/19

Form Completed By: Gil Lizalde

Certifying Signature & Date: Gil Lizalde 10/16/2019