

STUDENT SERVICE FEE REQUEST FOR 2019-2020

FISCAL YEAR 2020

Name of Unit: Children's Learning Center
 Dept#: H0229

	FY 2018 Approved Budget 2017-2018	FY 2018 Actuals 2017- 2018	FY 2019 Approved Budget 2018-2019	FY 2019 Projected Actuals for 2018-2019	FY 2020 Budget Request for 2019-2020
Funding Sources					
Student Service Fees- Base Budget	113,329	113,329	113,329	113,329	113,329
SSF Merit/Salary Increase		-		-	
Student Service Fees Base Augmentation Request					
Student Service Fees One-Time Request			-	-	
Student Service Fees One-Time Additional Request				Enter Add'l One time	
SSF One Time Fund Equity Rollover				973	
CFWD from Prior Year (Open Commitments)		-		-	
Creation of Business Services Program					
Income From All Other Sources					
State Funding (Fund 1)					
Designated (Fund 2)	1,674	4,671	1,822	1,822	1,822
Designated (Fund 2)/Sales&Services E&G					
Sales & Services Income (Fund 3)		294,372			
Programs/Events Income (Fund 3)	2,154,815	2,024,194	2,204,815	2,204,815	2,204,815
Facility Rental Income (Fund 3)		-			
Gifts/Donations (Fund 4)	7,000	2,105	7,000	2,000	2,000
Grants (Fund 5)	375,000	312,518	375,000	558,997	558,998
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		-			
Dedicated Fees-Base Budget-SC Transformation		-			
Dedicated Fees-Base Budget Recreation Facility		-			
UH Commitments (3048-10385)	100,000	100,000	100,000	100,000	100,000
Federal Pass-Thru (Hazard Mitigation Grant)					
Subtotal of Income	2,751,818	2,851,189	2,801,966	2,981,936	2,980,964
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Subtotal of Deductions from Income	0	-	0	0	0
TOTAL INCOME	2,751,818	2,851,189	2,801,966	2,981,936	2,980,964

Expenses	Approved Budget 2017-2018	Actuals 2017- 2018	Approved Budget 2018-2019	Projected Actuals for 2018-2019	Budget Request for 2019-2020
Salaries and Wages					
Exempt Category Employee Salaries	782,997	773,302	779,206	779,206	779,206
Non-Exempt Employee Wages	432,079	441,382	435,465	435,465	435,465
Student Workers Wages (NCWS)	152,885	190,870	254,503	300,000	300,000
Student Workers Wages (Graduate Students)	5,499	3,564	6,000	6,000	6,000
Other Temporary Workers Wages		-			
Longevity	34,820	33,760	35,000	35,000	35,000
Graduate Insurance Stipend		-			
Shift Differential Wages		-			
Overtime Wages		-			
Salaries and Wages Total	1,408,280	1,442,878	1,510,174	1,555,671	1,555,671
Fringe Benefits	Fringe Benefits Total	433,217	500,244	440,589	440,445
Other Expenses					
Advertising	1,150	375	600	600	600
Awards		-			
Business Meals	650	535	350	1,000	1,000
Clinical/Lab Supplies		-			
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs		-			
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold		-			
Facilities Work Orders	100,000	104,851	100,000	174,500	174,000
Financial/Legal	26,200	28,748	26,200	32,000	32,000
Office/General Supplies	15,000	28,942	18,000	35,000	35,000
Other Expense		-			
Parts/Furniture	12,000	2,174	12,000	12,000	12,000
Printing/Postal/Freight	2,150	87	1,000	1,000	1,000
Professional Development	4,250	3,855	4,250	8,000	8,000
Programs/Events	13,000	4,886	10,000	10,000	10,000
Prospective/New Employee		-			
Rental/Lease	20,700	10,957	18,000	18,000	18,000
Repairs/Maintenance		-			
Scholarships/Stipends	353,815	324,156	313,963	350,000	350,000
Security Services		-			
Services		-			
Student Leadership Stipend	0	-			
Teaching Food	29,860	32,705	29,860	38,000	38,000
Teaching Supplies	80,000	48,378	75,000	75,000	75,000
Telecom Services/Supplies	33,215	9,928	28,000	11,000	11,000
Temporary Staffing		-			
Travel	1,850	3,677	6,000	6,000	6,000
Travel/Guest		-			
Travel/Student		-			
Uniforms		-	100	5,000	5,000
Utilities	24,951	31,270	30,000	32,000	32,000
Other Itemized					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Debt Service		-			
Deferred Maintenance / Reserve		-			
Transformation - CIP		-			
Admin Charge (6% of Total Expense)	155,856	129,425	155,206	135,313	134,841
Bad Debt Expense		-			
Indirect Cost	35,674	21,201	22,674	41,407	41,407
Other Expenses Total	910,321	786,150	851,203	985,820	984,848
TOTAL EXPENSE	2,751,818	2,729,272	2,801,966	2,981,936	2,980,964
BALANCE (Income less Expenses)	0	121,918	(0)	(0)	(0)

SFAC Only - FY2018 Recap

	FY 2018	FY 2018	FY 2018	FY 2018	FY 2018
	Base Budget 2017-2018	Final Budget 2017-2018	Actual Expenses + Commitments 2017-2018	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	22,000	22,000	21,264		736
Maintenance&Operations/Travel	11,329	1,329	1,276		53
Scholarships&Fellowship	80,000	90,000	89,816		184
Fund Transfers				973	(973)
SFAC Totals	113,329	113,329	112,356	973	0

Funds to be Returned to Reserve	0
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified. (print names & UH affiliation next to all signatures.)

Signature of Department Head: Jennifer Skopac
 Title: Director, CLC
 Date: 10/15/2018

Other AVP Required Signatures/Dates: Walter Donum 10/15/18

Form Completed By: Gul Lyalde

Certifying Signature & Date: Gul Lyalde 10-15-18

9/6/2017