

**STUDENT SERVICE FEE REQUEST FOR 2017-2018
FISCAL YEAR 2018**

Name of Unit: H0225 Campus Recreation

Funding Sources (All)	Cost Center -note where SFAC funds to be transferred	FY 2016 Approved Budget for 2015-2016	FY 2016 Actual Budget for 2015-2016	FY 2017 Approved Budget for 2016- 2017	FY 2017 Projected Actual for 2016-2017	FY 2018 Budget Request for 2017-2018
Student Service Fees-Base Request (include any merit or mandated increases)	3049-H0225-I0772-NA	474,154	474,154	474,154	474,154	302,493
SFAC Merit Increase						
Student Service Fees Base Augmentation Request						
Student Service Fees One-Time Request-FY 2018						
Student Service Fees One-Time New Request-FY2017						
Student Service Fees One-Time Allocation-FY2016						
Student Service Fees One-Time Allocation-FY2017						
Student Service Fees One Time Fund Equity Rollover FY2017						
Dedicated Fees-Base Budget-Recreational Facility Fee		7,900,000	8,180,429	7,900,000	8,711,250	8,711,250
Reduction for Moving Business Services Staff to H0021					(171,661)	
Income from all other sources						
Sales & Services Income		704,000	816,608	750,000	750,000	796,827
Programs/Events Income						
Facility Rental Income		100,000	146,858	150,000	200,000	200,000
Gifts/Donations			35			
Designated (Fund 2)						
State Funding (Fund 1)						
Grants (Fund 5)						
Other Income (itemize below)						
Food Service Contracts						
Usage Fees	Equity Transfer JID2994797	45,000	45,000	45,000	83,000	83,000
Utility Reallocation						
Sub-total of Income		9,223,154	9,663,084	9,319,154	10,046,743	10,093,570
Deductions from Income						
Student Fee Waivers		197,000	197,667	198,000	198,000	198,000
Bad Debt		85,000	95,793	95,000	95,000	95,000
Funds moved to reserve cost center		0	0	0	0	0
Sub-total of deductions from Income		282,000	293,460	293,000	293,000	293,000
TOTAL INCOME		8,941,154	9,369,624	9,026,154	9,753,743	9,800,570

FY16 Fund 3049 Addition to Fund Equity

4,126.47

Initials Dept. Head *VC*
Initials Certifying *A.C.*
Initials Completed by *[Signature]*

Expenses	Cost Center -note where SFAC funds to be transferred	Approved Budget for 2015-2016	Actual Budget for 2015-2016	Approved Budget for 2016-2017	Projected Actual for 2016-2017	Budget Request for 2017-2018
Salaries and Wages						
Select one						
Exempt Category Employee Salaries	SSF (3049) / Other / Both	693,000	658,448	700,796	848,019	750,796
Non-Exempt Employee Salaries	SSF (3049) / Other / Both	32,000	69,471	32,780	32,780	34,858
Lump Sum Wages (Itemize below)	SSF (3049) / Other / Both					
Student Workers (NCWS)	SSF (3049) / Other / Both	1,000,000	1,016,706	1,000,000	1,000,000	1,132,737
Student Workers (Graduate Students)	SSF (3049) / Other / Both	90,000	68,891	69,300	69,300	
Other Temporary Workers	SSF (3049) / Other / Both					
Mandated/Merit Increments	SSF (3049) / Other / Both					
Equity Adjustments (Salary Equity)	SSF (3049) / Other / Both		4,397		15,000	15,000
Overtime	SSF (3049) / Other / Both					
Total Salaries and Wages		1,815,000	1,817,914	1,802,876	1,965,099	1,933,391
Fringe Benefits						
Select one						
FICA	SSF (3049) / Other / Both	62,000	73,001	158,186		
Insurance	SSF (3049) / Other / Both	90,000	100,201	117,490		
Retirement	SSF (3049) / Other / Both	47,000	57,065	53,100		
UCI/WCI/Benefit Pool	SSF (3049) / Other / Both	20,700	22,031	24,402		
Longevity	SSF (3049) / Other / Both	12,000	12,689	12,000		
Fringe Benefits for Full-time Staff @ 35%	SSF (3049) / Other / Both	0	0	0	313,530	280,229
Fringe Benefits for Student Workers @ 10%	SSF (3049) / Other / Both	0	0	0	100,000	113,274
Graduate Insurance Stipend	SSF (3049) / Other / Both		141,760			
Total Fringe Benefits		231,700	406,746	365,178	413,530	393,503
Other Expenses						
Select one						
Computer Equipment/Software/Maintenance	SSF (3049) / Other / Both	30,000	9,569	30,000	30,000	30,000
Credit Card Usage Fee	SSF (3049) / Other / Both	10,000	11,262	11,000	11,000	11,000
Equipment Maintenance/Rental/Copiers	SSF (3049) / Other / Both	56,000	9,639	23,000	23,000	23,000
Equipment Purchases/Furniture	SSF (3049) / Other / Both	250,000	37,227	70,000	70,000	70,000
Food services-non promotional	SSF (3049) / Other / Both			6,000	6,000	6,000
Information Technology Charge (formerly telecommunications)	SSF (3049) / Other / Both	25,400	26,877	25,400	25,400	30,000
Late Payment Interest	SSF (3049) / Other / Both		8			
Lease-rental	SSF (3049) / Other / Both			3,000	3,000	3,000
Liability-Insurance	SSF (3049) / Other / Both					
License/Memberships/Parking/Comp Fees/Registrations	SSF (3049) / Other / Both	32,000	58,643	37,000	37,000	60,000
Other/Advertising/Books/Ref Materials/Water	SSF (3049) / Other / Both	10,000	19,394	10,000	10,000	10,000
Postage/Freight	SSF (3049) / Other / Both	200	378	200	200	200
Printing	SSF (3049) / Other / Both	10,000	3,356	26,000	26,000	26,000
Progressive Aquatics SVC/Wood Floor Refinish	SSF (3049) / Other / Both	30,000		35,000	35,000	35,000
Rental - Other Space	SSF (3049) / Other / Both		13,942			
Shop/Facility Supplies/Chemicals	SSF (3049) / Other / Both	80,000	83,222	130,000	130,000	130,000
Special Events	SSF (3049) / Other / Both		24,826	25,000	25,000	25,000
Staff Development/Professional Services/Shirts	SSF (3049) / Other / Both	70,000	60	40,000	40,000	40,000
Student Leadership Stipend (no longer payroll as of 8/31/2015)	SSF (3049) / Other / Both		0			
Supplies	SSF (3049) / Other / Both	40,000	213,792	35,000	35,000	52,000
Transfer Plant Ops-SLA/Billable	SSF (3049) / Other / Both	700,000	671,831	830,000	700,000	700,000
Travel - Student	SSF (3049) / Other / Both	14,000	18,397	16,500	16,500	16,500
Travel - Airfare/Other	SSF (3049) / Other / Both	15,000	22,797	19,000	19,000	19,000
UH - Business Meals/Meetings	SSF (3049) / Other / Both		5,700			
Uniforms	SSF (3049) / Other / Both		38,956			
Utilities	SSF (3049) / Other / Both	1,000,000	973,853	1,000,000	1,000,000	1,000,000
Capital Outlay/Bldg. Replacement Parts, Repairs	SSF (3049) / Other / Both	15,854	63,836	0	714,233	625,000
Debt Service - CRWC	SSF (3049) / Other / Both	3,440,000	2,422,325	3,440,000	3,440,000	3,410,694
Debt Service-Natatorium	SSF (3049) / Other / Both	800,000		800,000	644,942	644,942
Deferred Maintenance					259,500	259,500
Admin Charge (6% of total expenses)	SSF (3049) / Other / Both	266,000	213,507	246,000	246,000	246,840
Reduction for Moving Bus Serv Staff to H0021	SSF (3049) / Other / Both				(171,661)	
Total Other Expenses		6,894,454	4,943,395	6,858,100	7,375,114	7,473,676
Total Expenses		8,941,154	7,168,055	9,026,154	9,753,743	9,800,570
Balance (Income less Expenses)		0	2,201,569	0	0	0

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified

(print names & UH affiliation next to all signatures.)

Signature of Department Head

Title

Date

Ko Clae
Director
10/18/2016

713-743-5478

Other AVP required signatures/dates

Georgeann Smith
Georgeann Smith
10/18/16

Form completed by:

Certifying Signature & Date

Alicia V. Cavallo
Alicia V. Cavallo
10/19/2016

Last update 10/17/2016